

DTCDC

The monthly meeting of The Dog Training Club of Dallas County was called to order by the President, Sylvia Littlepage at 7:30 p.m. on January 4, 1983.

Reading of the minutes was dispensed due to the absence of the secretary.

Norma Walker informed the membership of the Sunshine gifts, and tickets passed around for chances on the gifts.

Roberta Ladner, Treasurer, reported income of \$625.65 and disbursements of \$1,144.24, and a balance in the bank as of December 31, 1982, of \$3,775.18.

Sylvia read a thank you note from Jennifer Bates for the gift certificate. Sylvia also informed everyone of the sudden death of Carolyn Bates whippet, Ace.

Sylvia informed the membership of the incorporation to date, reading a letter Barbara Martin wrote to "The Dog Training Institute" asking them for permission to use "The Dog Training Club of Dallas County". Permission was declined. Therefore, we will incorporate as "DTCDC".

Sylvia reported that we had a security light, however, it was on the wrong pole. She announced that the January board meeting will be January 18, 1983.

Committee chairman were informed that they could ask other people to help with their committee, but to inform Sylvia who has been added.

Mary Jeanne, Building Rental, announced that the building is rented by the Samoyed Club on Sunday, February 13, 1983.

Sally Browning, Drill Team, announced that they were still holding a short practice of 10 minutes each Thursday.

Betty Bounds, Fun Match, announced that a fun match will be held at the building on January 23, 1983. Discussion was held regarding the date and the conflict with out-of-town shows, however, the date will remain the same.

Historian, Mary Warner, announced that pictures had been brought to be added to the photo album.

Cheryl Soddors, Newspaper Advertising, said she had check into the display ads with the papers and the cost was exorbitant. A story on Jennifer Bates is being submitted to the Dallas Morning News and Dallas Times Herald, as well as to Duncanville. Lynda Holman suggested that we check into placing advertising in a "green sheet" type brochure which is delivered to the home either once a week or every other week.

Suzanne Nowak, Publicity, suggested we might think about an ad in the Dallas Times Herald that we would for 7 days, 3 lines, with the cost of \$65.00. Discussion was held and the general feeling was that the cost was too much.

Christie Hinterman, Housekeeping, asked if there were any questions of if anyone couldn't make it. She has scheduled 9 people for January. Only 2 showed up in December. If you are unable to come out when it is your turn to clean the building, please let Christie know.

Ruth Robinson, Purchasing, would like to gather a list of those who are interested in jackets, T-shirts, etc. A list will be placed on the bulletin board.

Training Director, Dr. Grace Robinson, presented plaques to Sharon LaCroix and Krikit, and to Valerie Fare and Shadow. Grace announced that a puppy and beginner class were starting Wednesday, January 5, 1983. Grace brought up the subject of a real slow-down in registering new students for obedience classes. Discussion was held about the possibilities of eliminating this problem. Suggestions were made of supplying vets with brochures and to announce classes to friends, etc. There will be in Tyler on January 9, 1983 a in-door sanction B match.

Amanda Martin, Librarian, mentioned several books we might purchase, with suggestions and comments from the membership. Books suggested were Sheltie Talk....Why Does Your Dog Do That....First Aid for Dogs... Help, This Dog is Driving Me Crazy....How to Raise a Puppy you Could Life With. A can was passed to donations to help purchase these books. \$14.13 was collected toward the Library Fund.

The PawPrint Editor, Stephanie Martin, had no report.

Under old business, Sylvia announced we had no one for Education and a volunteer was needed. Betty Bounds volunteered to head the Education Committee with several offering to help.

Mary Warner, informed membership that she has the papers to complete for securing permission to have shows on Cable TV on obedience, etc. Marty and Stephanie will help with the script.

Under new business, Grace said we had at least in part, 4 sets of high jumps, 3 sets of broad jumps and one bar jump. The most we use each practice session is 2 sets of jumps. We have more then we need, and suggest that we keep two sets and sell the 2 sets of high jumps, and one set of broad jumps.

Mary Jeanne moves that we sell jumps as recommended by Grace. Motion was seconded and carried. Discussion was held on the price with a recommendation of a suggested price of \$45.00. Toni Berger said she was interested in getting jumps.

Helen, Registration & Telephone Information, informed the membership of the downward trend of registration, etc. She said fewer are registering and fewer are coming back. Helen called DOTC to see how they were doing and was informed that they had noticed a slight drop. Helen suggested that we need to advertise more progressively, supply vets....maybe $\frac{1}{2}$ are referrals from vets.

Sylvia mention the \$5.00 coupon to present to people to take off the total class registration. Val suggested we might place this in a shoppers guide. Discussion was held about the coupon and whether or not to use it.

Grace moved that we have get printed a \$5.00 discount coupon with the type, size, etc, to be decided by our options in printing available. Motion was seconded and carried.

Grace moved that we try for one month the addition to our add of \$5.00 off with this ad, Limit one, and on the coupon we print not valid with with any other offer. Motion was seconded and carried.

Grace announced that Helen Cariotis has been accepted into the National Association of Dog Obedience Instructors and endorsed on a Novice level. Helen informed the membership that there were only 3 other members in the State of Texas.

Carol Day suggested that we fix up a gift certificate for one of the cable channels or TACA, Channel 13, etc.

Stephanie moved that we offer a gift certificate for beginner and puppy class for Channel 13 and Taca. Discussion was held and motion carried.

Motion was made that the meeting be adjourned. Meeting ended at 8:45 p.m.

Acting Secretary

Roberta Ladner

Roberta Ladner

DTCDC - TREASURER'S REPORT

12-31-82

Balance in Bank as of November 30, 1982

\$ 4,293.77

INCOME

Training Fees	\$ 270.00
Equipment Sales	18.00
Membership Dues	245.00
Commissary	36.15
Sunshine	28.50
Jacket	22.00
Book	<u>6.00</u>

Total Income

625.65

DISBURSEMENTS

Utilities	\$ 108.21
Advertising	113.32
Postage	14.64
Printing	235.57
Commissary	38.54
Building Payment	330.00
Sunshine	78.88
Telephone	25.08
Incorporation fee	<u>200.00</u>

Total Disbursements

1,144.24

Balance in Bank as of December 31, 1982

\$ 3,775.18

THE DOG TRAINING CLUB OF DALLAS

Minutes of Executive Board Meeting - January 18, 1983

CALLED TO ORDER: 7:35 p.m. by president, Sylvia Littlepage

MEMBERS PRESENT:	Board Members:	Other Members:
	1. Sylvia Littlepage	1. Paul Schwander, rep. Judy
	2. Tina Hrnclir	2. Suzanne Nowak
	3. Maurine Leffingwell	3. Cathy Karr
	4. Grace Robinson	4. Stephanie Martin
	5. Toni Berger	

MINUTES: Approved as circulated

TREASURER'S REPORT: Waived in absence of treasurer

COMMITTEE REPORTS:

MEMBERSHIP COMMITTEE: Tina Hrnclir discussed suggestions for procedures in new member applications. Changes suggested will be incorporated into final draft and typed for approval.

BYLAWS COMMITTEE: No report

OLD BUSINESS:

1. NEWSLETTER: Changes in masthead were given to Andrew Chobany
2. DISCOUNT COUPON: Suggested that telephone number be added (Helen's) and that 100 sheets (three to a sheet) be run in bright green, saving remainder of stock to be printed later with another telephone number
3. CONCESSIONS AT FUN MATCHES: to be decided by fun match chairman, perhaps with the social committee's help
4. STEWARDS FOR TKC: Anyone interested, see Maurine

NEW BUSINESS:

1. HELEN'S LETTER: Can no longer give time needed to answer the club inquires and attend to registration processes. Remove her telephone number from records, but may use it until June 1, 1983
2. PUBLICITY: Suzanne Nowak suggested two (2) one years free training to be auctioned off on Channel 13 KERA television's auction. Also will investigate other ideas, such as ad channel on Cube TV.

ADJORNED: 8:45 p.m.

Respectfully submitted,

Maurine

Maurine Leffingwell
Secretary

THE DOG TRAINING CLUB OF DALLAS COUNTY

Minutes from Monthly Meeting - February 1, 1983

The regularly scheduled meeting of The Dog Training Club of Dallas County was called to order at 7:30 p.m. by the president, Sylvia Littlepage.

SECRETARY'S REPORT: The January minutes were read and approved. A letter was read from Shelia Kemp, Publications Chairman, National Association of Riding Clubs and Sheriff Posses, thanking the club for the ad in their 1983 Annual Directory.

TREASURER'S REPORT: See complete report attached

Balance in Bank as December 31, 1982	\$ 3,775.18
Total Income	649.60
Total Disbursements	902.43
Balance in Bank as of January 31, 1983	\$ 3,522.35

ANNOUNCEMENTS:

1. Sunshine Committee: Norma reminded everyone to purchase tickets for the birthday raffle. Also, it was announced that Gale Cain had a baby boy Saturday, January 29, 1983. Norma will send the club's congratulations.
2. Sylvia announced that anyone interested in stewarding in a Novice Ring at TKC, please contact Maurine Leffingwell.

COMMITTEE REPORTS:

BUILDING MAINTAINANCE: Andrew announced that a general Spring cleanup is planned, and everyone be prepared to attend.

BUILDING RENTAL: Mary Jeanne reminded that the Samoyed Club has the building rented on February 13, 1983 and the Chihuahua Club on March 25, 1983 and that special cleanups will be planned.

DRILL TEAM: Sally said that team work is done for about 10 minutes each Thursday between heelings sessions and all are invited. She wants two teams by May, 1983 for DOTC.

FUN MATCH: Betty Bounds reported that the January 23, 1983 fun match made \$50.50 with \$19.10 expenses for a profit of \$31.40. The next fun match is February 20, 1983.

HISTORIAN: Mary Warner passed around slides taken at the January Match.

HOUSEKEEPING: Christie announced building cleanups for February 10 and 24, 1983 so the building will be presentable for the rented times and reminded those who are scheduled to be present.

LIBRARY: Amanda asked for suggestions for new books in addition to those suggested last time. The can was passed for donations and \$12.00 was collected for the book fund. She will begin making additions to the library as funds permit.

ADVERTISING: Cheryl requested that someone who takes the Oak Cliff papers check to see if the ad is running correctly.

PURCHASING: Ruth had Betty show the new style shirt we can now order and asked all who are interested in shirts, jackets, caps, etc. to sign sheet on bulletin board and make partial payment. Sylvia reminded all instructors and assistants to wear some club attire, such as shirt or jacket when working with classes.

February 1, 1983

Page 2

TRAINING: Grace announced that classes beginning February 7, 1983 are small so everyone remind those that might be interested. Lynda Holman will teach beginners and Toni Berger will teach puppies. The next classes will be Wednesday, March 16, 1983 and Marty Martin will teach beginners and Helen Cariotis will teach puppies. Grace called attention to the large calendar on the bulletin board with classes, matches, trials, and other information of interest. Premium lists in the kitchen are donated by members who receive them and do not need them. They are for the club's use, but please do not take the last one from any show. If you are entering, use the last premium list as a guide and fill in a blank entry form. There will be a training committee meeting February 13, 1983 at about 1:30 pm. following the obedience portion of the Samoyed match. All interested parties are urged to attend.

OLD BUSINESS:

1. INCORPORATION: Officially incorporated as of 01-18-83. Corporation No. 639584. Articles will be published in the Pawprint so all may see.
2. FILE CABINETS: Marty found file cabinets at Lenny's slightly dented and used, two for \$79.00 and one for \$50.00. Ruth moved that the club authorize purchase of those with handles and the one without only if handles can be found and the motion passed.
3. MICROPHONE: Cheryl Sodder's husband checked the system and feels there is a problem with the wire, not the microphone and will check further.

NEW BUSINESS:

1. HELEN'S RESIGNATION FROM TELEPHONE AND REGISTRATION COMMITTEE: Sylvia briefly explained to the membership some of the alternatives and Lynda said we could use her answering machine on her number. These possibilities were discussed and was referred to the Board for further discussion.
2. THERAPY DOGS, INTERNATIONAL: Brenda suggested that the club might investigate establishing the first chapter in Texas. Literature was circulated. Tabled for future discussion.
3. TATTOO CLINIC: Sylvia will make arrangements with Carol for a clinic.

A motion was made and passed that the meeting be adjourned at 8:40 p.m.

Respectfully submitted,

Maurine

Maurine Leffingwell
Secretary

DTCDC - TREASURER'S REPORT

1-31-83

Balance in Bank as of December 31, 1982

\$ 3,775.18

INCOME

Training Fees	\$ 430.00
Equipment Sales	38.00
Membership Dues	110.00
Commissary	26.40
Sunshine	10.70
Outright	8.50
Book	6.00
Late Charges	<u>20.00</u>

Total Income

649.60

DISBURSEMENTS

Utilities	\$ 170.18
Advertising	129.96
Postage	12.00
Printing	25.00
Commissary	11.13
Housekeeping	3.96
Training	175.06
Telephone	24.52
Building payment	330.00
Club operations	<u>20.62</u>

Total Disbursements

902.43

Balance in Bank as of January 31, 1983

\$ 3,522.35

THE DOG TRAINING CLUB OF DALLAS COUNTRY

Minutes of Executive Board Meeting - February 15, 1983

CALLED TO ORDER: 7:30 p.m. by the president, Sylvia Littlepage

MEMBERS PRESENT:	Board Members:	Other Members:
	Sylvia Littlepage	Paul Schwander
	Maurine Leffingwell	Cathy Karr
	Roberta Ladner	Stephanie Martin
	Grace Robinson	
	Toni Berger	
	Judy Schwander	

MINUTES: Approved as circulated

TREASURER'S REPORT: None

COMMITTEE REPORTS:

TRAINING COMMITTEE: Grace reported on the meeting 02-13-83 and the revision of the Beginner Instructor's Manuals and addition of Suggestions for Puppy Instructors, in progress, and some slight alterations in beginner and puppy class schedules.

OLD BUSINESS:

1. REGISTRATION AND TELEPHONE COMMITTEE CHAIRPERSON: Tabled for further discussion and investigation.
2. TATTOO CLINIC: Time will be set after conferring with Carol.
3. SPRING CLEANUP: A date will be set at March meeting. Members begin compiling list of jobs to be done.
4. THERAPY DOG INTERNATIONAL, INC. CHAPTER: Tabled for further discussion and investigation.

NEW BUSINESS: None

ADJORNED: 8:35 p.m.

Respectfully submitted,

Maurine

Maurine Leffingwell
Secretary

THE DOG TRAINING CLUB OF DALLAS COUNTY

Minutes from Monthly Meeting - March 1, 1983

The regularly scheduled meeting of the Dog Training Club of Dallas County was called to order by the president, Sylvia Littlepage, at 7:33 p.m.

SECRETARY'S REPORT: The February minutes were read and approved. A thank you note was read from Gale Cain in appreciation of the gift sent her on her son's arrival.

TREASURER'S REPORT: See complete report attached.

Balance in Bank as of January 31, 1983	\$ 3,522.35
Income	886.45
Disbursements	899.49
Balance in Bank as of February 28, 1983	\$ 3,509.31

ANNOUNCEMENTS:

1. Stewards are still needed for TKC. Please see Maurine.
2. The tattoo clinic will be set as soon as Carol feels well enough.
3. Board meeting will be March 13, 1983 and all club members are invited. The next club meeting will be April 5, 1983.

COMMITTEE REPORTS:

BUILDING RENTAL: The building is rented to the Chihuahua Club on March 25, 1983.

EDUCATION: Programs are set for the Lancaster Nursing Home March 12, 1983 and the Boy Scouts at T. G. Terry School on March 26, 1983. The possibility of having a booth or doing a demonstration at Trader's Village will be investigated.

FUN MATCH: Betty reported that the Fun Match on February 13, 1983 cleared \$16.00 after expenses and the raffle was successful. The next match will be March 13, 1983 and judges and stewards are needed. George Bounds, co-chairman, suggested lists be made of available judges and stewards and that a rotation system be implemented. He made a motion for the club to have a seminar for people interested in judging sometime in April. Motion passed and Grace will begin planning.

HOUSEKEEPING: Christie announced that things seemed to be going fine and that weed killer will be put out tomorrow, especially heavily in the back, and to caution handlers to keep their dogs out of that area.

PROGRAM: Carolyn will inform the board when a program is scheduled in order for the meeting to be planned accordingly.

REGISTRATION AND TELEPHONE: Helen announced that there is only one registered for the March beginner class and no puppies so refer your friends.

SOCIAL: Rhonda Chennault suggested a Game Party and it was set for April 9, 1983. The telephone committee will be calling everyone to help.

LIBRARY: Amanda showed some books donated by Roberta and collected \$9.59 for new books.

PURCHASING: See Ruth to order jackets, sweatshirts, t-shirts, and caps.

March 9, 1983

Page 2

TRAINING COMMITTEE: Grace announced classes to begin March 16, 1983 with Marty teaching beginners and Helen puppies; and on April 18, 1983 with Judy teaching beginners and Betty teaching puppies. The new beginners' manual is now at the printers and will be distributed as soon as possible. Since Grace cannot be at Thursday night class, Val and Helen will teach class and ring procedures class. Grace reminded all to call Cathy Karr with their legs and scores. Mary Jeanne will begin a new Open Class April 12, 1983 and Open Ring Class will be March 15, 1983.

OLD BUSINESS:

1. Marty will purchase additional file cabinets and with Paul's help bring them to the building.
2. REGISTRATION AND TELEPHONE COMMITTEE: Judy Schwander and Betty Bounds volunteered to share the telephone duties and Brenda Porter will cover the post office. Sylvia presented Helen with a sterling silver charm of the club logo in appreciation of all her work for the club.
3. CONCESSIONS AT FUN MATCHES: There will be food served at the Fun Match on March 13, 1983. Please volunteer to help Paul with this and bring money.

NEW BUSINESS:

1. FOX TERRIER SPECIALITY AD: Cathy suggested an ad of $\frac{1}{4}$ page using the club card for \$10.00 be purchased by the club. Marty made a motion to reject the ad. Motion failed and ad will be placed.

Meeting was adjourned at 8:50 p.m.

Respectfully submitted,

Maurine Leffingwell
Secretary

DTCDC = TREASURER'S REPORT

2-28-83

Balance in Bank as of January 31, 1983

\$ 3,522.35

INCOME

Training Fees	\$ 623.00
Equipment Sales	12.50
Membership Dues	60.00
Commissiary	60.90
Sunshine	15.05
Outright	4.00
Fun Match	31.40*
(*Inc. 50.50 less exp. 19.10)	
Late charge	10.00
Building rental	50.00
Books	.50
Training	19.10

Total Income

886.45

DISBURSEMENTS

Utilities	\$ 134.95
Advertising	126.26
Postage	32.00
Printing	122.30
Commissiary	37.09
Housekeeping	10.40
Building payment	330.00
Telephone	30.17
Training fee refund	65.00
club operations	11.32

Total Disbursements

899.49

Balance in Bank as of February 28, 1983

\$3,509.31

THE DOG TRAINING CLUB OF DALLAS COUNTY

Minutes of Executive Board Meeting - March 15, 1983

CALL TO ORDER: 7:20 p.m. by president, Sylvia Littlepage

MEMBERS PRESENT:	Sylvia Littlepage	Paul Schwander
	Tina Hrnccir	Helen Cariotis
	Roberta Ladner	Marty Martin
	Grace Robinson	Robin German
	Toni Berger	Stephanie Martin
	Judy Schwander	Amanda Martin
		Mary Warner
		Cathy Karr
		Mary Jeanne Naugle

MINUTES: Approved as circulated

TREASURER'S REPORT: Roberta reported that consumption of all utilities is up over last year.

COMMITTEE REPORTS:

MEMBERSHIP COMMITTEE: See attached information regarding responsibilities.

OLD BUSINESS:

1. SUSTAINING MEMBERS: Check to see how many meetings they have missed.
2. TATTOO CLINIC: Put on hold
3. SPRING CLEAN UP: Date set for April 10, 1983. Pass list at meeting to take suggestions for things needing to be done.
4. THERAPY DOG INTERNATIONAL, INC. CHAPTER: Put on hold
5. NO SHOWS ON CLEAN UP COMMITTEE: See copy of letter drafted by Christy to be sent to Andrew attached.
6. PUBLIC NEWSLETTER: Roberta moved that the newsletter be discontinued until financial condition is more stable. Motion carried.
7. BY LAWS: Maybe by next board meeting.
8. JUDGING SEMINAR: Maurine is to try and ask Billy Martin if he will conduct the seminar. Date will be set later.
9. INFORMATION AND TELEPHONE REGISTRATION: Put on hold.
10. WARNER AMEX PROJECT: Mary reported that it is coming along.

NEW BUSINESS:

1. CONSOLIDATION OF THE PUBLICITY, NEWSPAPER ADVERTISING, AND HISTORIAN COMMITTEES: See Marty's attached suggestions on how this might work. Roberta suggested that Education could also fall into this combination and that Mary Warner would be a good chairman.
2. BOY SCOUT DEMONSTRATION: March 26, 1983 at T.G. Terry Elementary School. Robin, Tina, Norma, Marty, and Stephanie volunteered.
3. EQUIPMENT INVENTORY: Same time as general clean up, April 10, 1983.

Executive Board Meeting
March 15, 1983
Page 2

4. MEMBER OF THE MONTH: Paul suggested that a "Member of the Month" be honored in some manner, such as free "coke, reserved parking space, etc. Judy will draw up some guidelines.

5. LIBRARY: One book missing, some fines levied.

ANNOUNCEMENTS:

1. Betty sent thanks for the flowers
2. Next club meeting will be April 5, 1983 at 7:30 p.m. with a speaker, David Merriitt (?Meredith) on "Tracking".

ADJOURNED: 8:20 p.m.

Respectfully submitted,

Maurine

Maurine Leffingwell
Secretary

(Notes taken by Roberta in Maurine's absence.)

DTCDC
BOARD MEETING
AGENDA
3/15/83

7:20 PM

- I Call to Order Sylvia, Paul, Judy, Tina Roberte Grace, Toni,
II Minutes ~~By approved~~ Helen, Marty, Robin, Stephanie, Amanda
Mary Warner, Cathy Mary Jeanne
III Treasurer's report Consumption up on utilities
IV Membership Committee - new "info" for Committee re new members - Tina - new description
V Old Business: ~~substantiating members~~ ^{membership} - Sylvia will give you
1. Tattoo Clinic - put on hold - find out how many they missed
2. Set date and suggestions for spring clean up - April 10th - pass list
of what needs to be done @ meeting - ~~kind to be~~
3. Therapy dog chapter? - Brenda Porter (Will DTCDC be in control?/chapter members
should not nec. be members of DTCDC) ~~hold~~
4. Christy - re no shows @ clean-up (Andrew???) - letter to Andrew removing
club priv.
5. Newsletter - ?continue? - dt finances Roberta moves that we dis-
articles on hand continue newsletter until finances are
better - carried
6. Bylaws - hopefully draft will be available at next Board meeting
7. Judging seminar - set date in April, speaker or speakers - since Betty is
"tied" up now. Martin Billy - Maurice - set date later
See if we could get him to do judging seminar.
8. Information and telephone registration - Judy & Betty ?Judy phone? - hold

Warner Annex - coming along

VI New Business

- Suggestion from Marty
1. Combine Publicity, Newspaper Ad, and Historian Committee - 3 co-chairman
spell out duties in more detail, get more pictures - nursing homes, Boy Scouts,
etc. ~~without~~ ^{idea} to cut cost. - Grace thinks it's a good
idea - Roberta that we combine - Education with
2. Boy Scouts demo Sat 3/26 T G Terry Elem - Betty probably will not be available
hpm. Robin will help Tina Norma W, Marty, Judy, Paul as chairman
3. Set up time for inventory of equipment Stephanie
4. ^{Paul suggested} Clean up
Member of the month - reserve parking place, free coke,
Gudy will do guideline appoint later

VII- George said Betty sent her thanks for the flowers

Rubray - One book missing, 70¢ fine to Mitchell Pandrum

VIII Club Meeting will be April 5 @ 7:30 Speaker David Merritt on "Tracking"

announcements or other business? none

X Adjourn -- Thank you, and good night! 8:20 PM.

DTCDC
BOARD MEETING
AGENDA
3/15/83

I Call to Order

II Minutes

III Treasurer's report

IV Membership Committee - new "info" for Committee re new members - Tina

V Old Business:

1. Tattoo Clinic -
2. Set date and suggestions for spring clean up
3. Therapy dog chapter? - Brenda Porter (Will DTCDC be in control?/chapter members should not nec. be members of DTCDC)
4. Christy - re no shows @ clean-up (Andrew???)
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3. Set up time for inventory of equipment

VII- George said Betty sent her thanks for the flowers

VIII Club Meeting will be April 5 @ 7:30 Speaker David Merritt on "Tracking"

. Announcements or other business?

X Adjourn -- Thank you, and good night!

3-15-83

Andrew Chobany
3617 Fairmount
Dallas, Tx 75219

Dear Andrew Chobany,

This is to inform you that due to failure to show up for housekeeping duties in January or February, all club privileges have been suspended.

As you know this is club policy. After one or two reminders any person not doing his or her part on housekeeping loses building privileges.

If you wish to continue to have these privileges, please contact Housekeeping Chairman. Some type of arrangement can be made.

Thank You,
Christy HINTERMAN,
Housekeeping Chairman.

MEMBERSHIP COMMITTEE

DEFINITION OF RESPONSIBILITIES:

1. Establish initial contact with potential applicants to:
 - a. Learn name of member (if not known) who invited person to join and who will sponsor applicant.
 - b. Explain types of membership and basic responsibilities of each.
 - c. Determine the potential applicant's training history and inform the applicant that it is suggested he/she train in Novice or other Advanced DTCDC classes at least a month before application is submitted.
 - d. Briefly explain club activities requiring voluntary member assistance such as various committee activities, classes, etc.
 - e. Send application form, unsigned, along with "thank-you-for- interest letter" and a membership manual to potential applicant.
2. Committee member also must:
 - a. Request applicant to include with submission of application a brief background on experience/training.
 - b. Request explanation of reason, in writing, applicant wishes to join DTCDC.
 - c. Request that applicant list committee or committees on which they would serve, to be included on the application form.
3. Committee members must explain:
 - a. Applicant is responsible for obtaining two members' signatures, one can be sponsor's.
 - b. Upon receipt of signed application and requested written additions, applicant's name and brief history will be printed in newsletter, time permitting.
 - c. Applicant is invited to next general meeting to be introduced to and to meet general membership.
 - d. Membership will be voted upon at general meeting following meeting at which applicant was introduced. Applicant is not allowed to attend meeting at which his/her application is voted upon.
4. Upon receipt of application:
 - a. Secretary given application.
 - b. Pawprint Editor given brief history for publication.
 - c. Committee member may submit in writing to secretary any comments regarding applicant.
5. Upon acceptance into membership:
 - a. Applicant sent "New Member Packet".
 - b. New member's name, address, etc. published in Pawprint.
 - c. New Member advised responsibilities of membership type commence immediately upon acceptance.
 - d. New Member's dues payable in full upon acceptance.

March 15, 1983

MEMO TO: DTCDC Board of Directors

FROM: Marty

RE: Consolidation of the following committees:
Publicity, Newspaper Advertising, Historian.

I ask that the board give consideration to consolidating the above mentioned committees under one committee and that the committee be called Advertising/Public Relations.

The consolidated committee, headed by one or two chairpersons, would be responsible for coordinating activities presently being handled by the individual members. Since many projects overlap within these committees, coordinating efforts in each area could, and would, enable the club to:

1. Maintain better control on advertising/publicity expenditures,
2. Develop a more organized advertising/publicity schedule,
3. And, centralize the design, writing and printing of club promotional materials such as ads, posters, flyers, newsletters (Pawprint not included) and any other 'artwork' that may be required by the club as a whole or various individual committees.

'Group' effort in Advertising/Public Relations also affords the opportunity to share ideas, stimulate creative talents and develop continuity of club image.

EXAMPLES OF HOW CONSOLIDATION OF COMMITTEES COULD SAVE
MONEY AND/OR COORDINATE EFFORTS IN DEVELOPING AN 'IMAGE'
AND PROMOTING THE CLUB

1.

Historian takes pictures of Club activity

Publicity selects specific
photos to use with news
stories to area papers

Advertising develops
promotional poster
using photo(s) as at-
tention getters to mo-
tivate people to read
promotional brochure.

(Saves money on cost of film
and developing, extends ad dollar
by expanding on materials already
available)

2.

Newspaper advertising schedule planned

Publicity ~~coordinates~~ submission
of publicity stories to papers in
which ads placed

Historian advised of news
stories submitted and pub-
lished...requests copies
for club scrapbook.

(Ad dollar capitalized upon by seeking 'free publicity' from
papers carrying ads. Historian kept abreast of what's going on & done)

3.

Advertising develops flyer for Fun Match
Committee announcing match open to interested
public.

Publicity submits story on match
to area newspapers, includes copy
of flyer.

Newspaper advertising contacts
paper to include 'event' in
special section listing goings
on in 'town' for that week and
weekend.

(Flyers used for dual purpose,
efforts not duplicated for separate
cost...again saves money)

EXAMPLES OF HOW CONSOLIDATION OF COMMITTEES COULD SAVE
MONEY AND/OR COORDINATE EFFORTS IN DEVELOPING AN 'IMAGE'
AND PROMOTING THE CLUB

1. Historian takes pictures of Club activity

Publicity selects specific
photos to use with news
stories to area papers

Advertising develops
promotional poster
using photo(s) as at-
tention getters to mo-
tivate people to read
promotional brochure.

(Saves money on cost of film
and developing, extends ad dollar
by expanding on materials already
available)

2. Newspaper advertising schedule planned

Publicity ~~coordinates~~ submission
of publicity stories to papers in
which ads placed

Historian advised of news
stories submitted and pub-
lished...requests copies
for club scrapbook.

(Ad dollar capitalized upon by seeking 'free publicity' from
papers carrying ads. Historian kept abreast of what's going on & done)

3. Advertising develops flyer for Fun Match
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of flyer.

Newspaper advertising contacts
paper to include 'event' in
special section listing goings
on in 'town' for that week and
weekend.

(Flyers used for dual purpose,
efforts not duplicated for separate
cost....again saves money)

4. EDUCATION - DEMONSTRATIONS AT NURSING HOMES, SCHOOLS, ETC

SAME AS 3

SAME AS 3

THE DOG TRAINING CLUB OF DALLAS COUNTRY

Minutes from Monthly Meeting - April 5, 1983

The regularly scheduled meeting of the Dog Training Club of Dallas County was called to order by the president, Sylvia Littlepage, at 7:30 p.m.

SUNSHINE COMMITTEE: Norma raffled off three birthday gifts and read cards from Betty Bounds and Vicki Farrow.

PROGRAM: David Meredith presented a program on Tracking that was most informative and entertaining.

SECRETARY'S REPORT: Minutes very waived.

TREASURER'S REPORT: See complete report attached.

Balance in Bank as of February, 28, 1983	\$ 3,509.31
Income	1,400.15
Disbursements	1,034.98
Balance in Bank as of March 31, 1983	\$ 3,874.49

COMMITTEE REPORTS:

MEMBERSHIP: Tina introduced to prospective members, Pam Lee and Sandra Moody, and proposed Gene Norman and Lannie Johanson for membership. Motion was carried and they were accepted into membership.

BUILDING MAINTAINANCE: Spring Cleanup, April 10, 1983. Everyone come.

SOCIAL COMMITTEE: Game Party at building April 9, 1983. Telephone committee will contact members.

PURCHASING: See Ruth to order club merchandise.

TRAINING: Grace asked all instructors, assistants, and assistants-to-be to pick up a copy of the new instructor's manual. Next classes begin April 18, 1983, Judy Schwander will teach Beginners, but a Puppy teacher is needed. The next Wednesday classes will be May 25, 1983 and instructors are needed.

OLD BUSINESS: None

NEW BUSINESS: None

ANNOUNCEMENTS: Betty Bounds is home and doing better.
Next Board Meeting is April 19, 1983 at 7:30 p.m.
Next Club Meeting is May 3, 1983.

Meeting was adjourned at 9:25 p.m.

Respectfully submitted,

Maurine

Maurine Leffingwell
Secretary

DTCDC - TREASURER'S REPORT

3-31-83

Balance in Bank as of February 28, 1983

\$3,509.31

INCOME

Training Fees	\$ 995.00
Equipment Sales	123.50
Dues	25.00
Commissiary	65.90
T-Shirts	15.00
Outright	51.00
Fun Match	28.00
Late Charge	5.00
rule books	1.75
Returned checks	<u>90.00</u>

Total Income

1,400.15

DISBURSEMENTS

Utilities	\$ 79.30
Advertising	75.90
Postage	35.60
Printing	56.70
Equipment	56.50
Housekeeping	56.92
Building Payment	330.00
Returned Checks	90.00
Fun Match	7.08
Sunshine	25.13
Subscription	25.00
Club operations	12.30
Telephone	29.05
Legal & Professional Services	<u>155.50</u>

Total Disbursements

1,034.98

Balance in Bank as of March 31, 1983

\$3,874.48

THE DOG TRAINING CLUB OF DALLAS COUNTY

Minutes of Executive Board Meeting - April 19, 1983

CALL TO ORDER: 7:30 p.m. by president, Sylvia Littlepage

MEMBERS PRESENT:	Sylvia Littlepage	Paul Schwander
	Tina Hrncir	Mary Warner
	Maurine Leffingwell	Stephanie Martin
	Robertta Ladner	
	Toni Berger	
	Judy Schwander	
	Grace Robinson	

SECRETARY'S REPORT: Minutes approved as circulated

TREASURER'S REPORT: None

MEMBERSHIP COMMITTEE: See new outline attached. May be revised after by-laws are published.

OLD BUSINESS:

1. MEMBER OF THE MONTH AWARD: Tabled
2. LIBRARY BOOK: Found behind card rack.
3. ADVERTISING/PUBLIC RELATIONS COMMITTEE: Approved, see attached description. Suggested possible public service program in conjunction with SPCA.
4. NEWSPAPER ADS: Shortened, will run weekly in all papers. Times Herald paid.
5. COUPONS: Handwritten acceptable if signed by member, if printed ones are unavailable.
6. JUDGING SEMINAR: Maurine will continue to try and contact Billy Martin.
7. OTHER OLD BUSINESS: None

NEW BUSINESS:

1. LETTER FROM JIM BUDRA: No action
2. "SOUTHWEST ROUNDUP" FROM "FRONT AND FINISH": Mary will work up an article to submit.
3. EDUCATION COMMITTEE: DeSoto Country Fair June 4 & 5, 1983. More information needed.
4. SUMMER PICNIC: Social Committee will begin planning and organizing.
5. BY-LAWS PROPOSALS: Postponed due to Marty's absence.
6. HEAVY DUTY PLASTIC TRASH CANS: Authorized purchase of three.
7. EXTENDED PAYMENT OF FEES: May be agreed upon if requested. Deposit of \$20.00 required to hold place in class.
8. BUILDING MAINTAINANCE COMMITTEE: New chairperson needed

Respectfully submitted,

Maurine Leffingwell
Maurine Leffingwell
Secretary

DTCDC, INC.
BOARD MEETING
April 19, 1983

I. Call to Order

II. Minutes *approved*

III. Membership committee - distribute new committee outline - ?old description.
had to see new bylaws

IV Old Business:

1. Judy Schwander re "Member of the Month" - *Nothing done*
2. Library book lost - possibly found behind card rack
3. Advertising/Public Relations Committee *approved, see attached Ads. Public Service program per. with SP&A*
4. Newspaper ads - Charyl Soddors *Times Herald. Bills paid. Ads revised and shortened. Will run weekly.*
5. Any other committee reports, announcements, etc.
Coupons & art work
6. Judging seminar? - Maureen *will try: contact Billy Martin*
7. Other old business?
8. *Coupons - handwritten acceptable if signed by members!*

V. New Business:

1. Letter from Jim Budra - ?usual action? *no action*
2. "Southwest Roundup" from "Front and Finish" *Mary Warner will work up an article to submit.*
3. Education Committee - plan booth and demonstration DeSoto County Fair in June
Mary will check on date & make plans 06-4-83
4. Social Committee set up and Plan Club Picnic in June *Rhonda will begin organizing.*
5. "BIGGIE" - BYLAWS PROPOSALS *Postponed until next month*
6. Other new business?
7. *Heavy duty plastic trash cans. Gary can get 3 from Cisco.*
8. *Cited payment made for purchase of field.*

VI Adjourn

9. Committee - Bldg. Maint. needs new chairman

MEMBERSHIP COMMITTEE

DEFINITION OF RESPONSIBILITIES:

1. Establish initial contact with potential applicants to:
 - a. Learn name of member (if not known) who invited person to join and who will sponsor applicant.
 - b. Explain types of membership and basic responsibilities of each.
 - c. Determine the potential applicant's training history and inform the applicant that it is suggested he/she train in Novice or other Advanced DTCDC classes at least a month before application is submitted.
 - d. Briefly explain club activities requiring voluntary member assistance such as various committee activities, classes, etc.
 - e. Send application form, unsigned, along with "thank-you-for- interest letter" and a membership manual to potential applicant.
2. Committee member also must:
 - a. Request applicant to include with submission of application a brief background on experience/training.
 - b. Request explanation of reason, in writing, applicant wishes to join DTCDC.
 - c. Request that applicant list committee or committees on which they would serve, to be included on the application form.
3. Committee members must explain:
 - a. Applicant is responsible for obtaining two members' signatures, one can be sponsor's.
 - b. Upon receipt of signed application and requested written additions, applicant's name and brief history will be printed in newsletter, time permitting.
 - c. Applicant is invited to next general meeting to be introduced to and to meet general membership.
 - d. Membership will be voted upon at general meeting following meeting at which applicant was introduced. Applicant is not allowed to attend meeting at which his/her application is voted upon.
4. Upon receipt of application:
 - a. Secretary given application.
 - b. Pawprint Editor given brief history for publication.
 - c. Committee member may submit in writing to secretary any comments regarding applicant.
5. Upon acceptance into membership:
 - a. Applicant sent "New Member Packet".
 - b. New member's name, address, etc. published in Pawprint.
 - c. New Member advised responsibilities of membership type commence immediately upon acceptance.
 - d. New Member's dues payable in full upon acceptance.

ADVERTISING / PUBLIC RELATIONS COMMITTEE

This committee is a consolidation of the Education, Historian, Newspaper Advertising, and Publicity Committees. There will be 1 or 2 Chairpersons who will be responsible for coordinating activities presently handled by 1 committee. There will be a sub-chairperson for each of the 4 areas, who in turn may appoint committee members as desired.

Many projects overlap within these committees, therefore efforts should be coordinated to: 1. maintain better control on advertising/publicity expenditures; 2. develop a more organized advertising/publicity schedule; 3. and centralize the design, writing, and printing of club promotional materials such as ads, posters, flyers, newsletters (Pawprint not included), and any other "artwork" that may be required by the Club as a whole or various individual committees.

EDUCATION:

Contacts and schedules obedience/team demonstrations for schools, civic groups, nursing homes or any interested public organization. Recruits Club members for the programs and distributes Club literature at demonstration site.

HISTORIAN:

Gathers all articles, photos, letters and so forth relating to the Club and any of its members for inclusion in the Club scrapbook. Maintains bulletin boards at Club House and arranges for pictures to be taken at Club events.

NEWSPAPER ADVERTISING:

Places ads in area papers to solicit enrollment in DT CDC, Inc. classes. At the present, ads appear only in the classified sections. (Please let the Treasurer know when ads appear and in which paper so that she will know it is "OK" to pay the bill).

PUBLICITY:

Writes and submits for publication articles and news stories pertaining to Club activities and accomplishments. Also designs Club ads, writes and prints promotional materials.

THE DOG TRAINING CLUB OF DALLAS COUNTY

Minutes from Monthly Meeting - May 3, 1983

The regularly scheduled meeting of the Dog Training Club of Dallas County was called to order by the president, Sylvia Littlepage, at 7:30 p.m.

SUNSHINE COMMITTEE: Norma announced that Michelle and Donnie Landrum have a baby boy and a gift was sent on behalf of the club. There were three birthday gifts raffled off to raise money for sunshine projects.

SECRETARY'S REPORT: The minutes were approved as read.

TREASURER'S REPORT: See complete report attached.

Balance in Bank as of March 31, 1983	\$ 3,874.48
Income	1,206.85
Disbursements	1,906.34
Balance in Bank as of April 30, 1983	\$ 3,174.99

ANNOUNCEMENTS:

1. Guests: Tina Hrnclir introduced Linda Minick who is interested in club membership.
2. Coupons: More coupons are available for those who need them.
3. Board Meeting: May 17, 1983
4. Club Meeting: June 7, 1983
5. File Cabinets: File cabinets are arranged and filed behind the divider.
6. Housekeeping: Building clean up will be May 19, 1983.
7. Anniversary: Lynda Holman, Norma Walker, Grace Robinson, and Judy Schwander celebrated their tenth anniversary in obedience May 5, 1983. They began their beginner class with DOTC on May 5, 1973. Cake was served to celebrate.

COMMITTEE REPORTS:

MEMBERSHIP COMMITTEE: Tina introduced a guest, Linda Minick, and proposed Pamela Lee and Sandra Moody for membership. Motion was seconded and both women were voted into membership.

BUILDING RENTAL: The club is rented to the Boxer Club June 26, 1983 and there will be a special cleanup on June 23, 1983 to prepare for this.

DRILL TEAM: Preparation and practice is every Thursday to prepare for DOTC.

ADVERTISING AND PUBLIC RELATIONS: Betty announced that there will be a demonstration at Cedar Creek Lake in conjunction with the humane society. Discussion was continued on the DeSoto Country Fair. Grace made a motion that we contact Green's Pet Shop and try and work something out with them and not rent a booth. Motion passed. Grace also suggested that coupons be given as prizes in Green's pet show. Maurine will talk to Carolyn and try and arrange a judging seminar as a program at meeting time either June or August. Cheryl Soddors announced that new newspaper ads are in place and please help check to see that they run properly in all papers. Mary will take cable taping equipment to DOTC and asked all members to let her know when they will show so she may be in place to capture them on tape.

May 3, 1983

REGISTRATION AND TELEPHONE: Judy said that inquiries are off so please tell friends about the classes.

SOCIAL COMMITTEE: Rhonda announced that the Summer Picnic has been set for June 25, 1983 at Helen's house, and a food signup list will be passed.

PURCHASING COMMITTEE: Ruth passed around a sign up sheet for caps, shirts, jackets, sweatshirts, etc.

TRAINING COMMITTEE: Grace announced that April 18, 1983 classes began with Judy Schwander and Betty Bounds instructing. Next classes are May 25, 1983 with Janet Baker to teach Beginners and Maurine Leffingwell to teach Puppies. Assistants for those classes will be Toni, Bobbie, Norma, and Rita, either one or both, and Maurine and Janet will help each other. Anyone else interested in teaching, please call either instructor. There will be no classes in June. Be sure and call Cathy Karr to report scores.

HOUSEKEEPING: Building clean up will be May 19, 1983 with Carol Day, Beth and Dana Lachnitt, Sharon and John LaCroix, and Sylvia Littlepage on the committee.

OLD BUSINESS:

1. TATTOO CLINIC: May 10, 1983 at 7:30 p.m.
2. ARMBANDS AND EMBROIDERED LETTERS: Found in storeroom and for sale.

NEW BUSINESS:

1. BLOAT: Val gave a short talk on the dangers of bloat with information, symptoms, and suggestions for prevention.
2. GRADUATION CERTIFICATES: May consider changing in the future.

Respectfully submitted,

Maurine
Maurine Leffingwell
Secretary

DTCDC - TREASURER'S REPORT

4-30-83

Balance in bank as of March 31, 1983

\$ 3,874.48

INCOME

Training Fees	\$ 960.00
Equipment Sales	67.25
Membership Dues	10.00
Commissary	47.10
Sunshine	68.50
Outright	3.50
rule books	.50
Building rental	<u>50.00</u>

Total Income

1,206.85

DISBURSEMENTS

Utilities	\$ 333.70
Advertising	212.65
Postage	12.00
Printing	512.72
Commissary	40.54
Housekeeping	97.33
Building payment	330.00
Sunshine	123.15
Telephone	29.05
Returned checks	70.00
file cabinets	157.50
club operations	<u>(12.30)</u>

Total Disbursements

1,906.34

Balance in bank as of April 30, 1983

\$ 3,174.99

THE DOG TRAINING CLUB OF DALLAS COUNTY (DTCDC, INC.)

Minutes of Executive Board Meeting - May 17, 1983

CALL TO ORDER: 7:45 by president, Sylvia Littlepage

MEMBERS PRESENT:	Sylvia Littlepage	Helen Cariotis
	Tina Hrcir	Mary Warner
	Maurine Leffingwell	Stephanie Martin
	Roberta Ladner	Marty Martin
	Grace Robinson	Lynda Holman
	Judy Schwander	Paul Schwander

SECRETARY'S REPORT: Approved as circulated, minutes will be published in Pawprint

ANNOUNCEMENTS:

May 25, 1983	New Classes begin
June 4 & 5, 1983	DeSoto County Fair
June 7, 1983	Monthly Club Meeting
June 21, 1983	Board Meeting
June 23, 1983	Building Clean up
June 25, 1983	Summer Picnic (substitutes for July meeting)
June 26, 1983	Building rented to Boxer Club
July 11, 1983	New Classes begin

OLD BUSINESS:

1. BROCHURES: More will be printed with only the building telephone and a space to fill in another number for more information.
2. JUDGING SEMINAR: Billy Martin has committments on Tuesday nights, so give any other suggestions of people to call to Maurine.
3. NEWSPAPER ADS: Seem to be running as they should and calls have picked up.
4. BY LAWS CHANGES: Copies of Grace, Roberta, and Marty's proposed By Laws changes were passed to all board members. Discussion was begun but it was decided that more time was needed for each person to study the changes. Discussion was tabled until next meeting.

Meeting adjourned at 8:50 p.m.

Respectfully submitted,

Maurine

Maurine Leffingwell,
Secretary

Name and Objectives

Section 1: The name of the corporation shall be: DTCDC, Inc.

Section 2: The main objectives of the company shall be:

- (a) To encourage interest in obedience training of all breeds of dogs and to do all in its power to protect and advance the interest of obedience training and the sport of obedience.
- (b) To develop and present training programs which will contribute to producing obedient dogs.
- (c) To promote responsible pet ownership.
- (d) To prepare trainers and dogs for successful competition in obedience trails.

Section 3 (in question - limited profit?)

Membership

Section 1: There shall be three (3) classes of membership: Active, Supporting and Junior.

- (a) Active and Supporting Memberships shall be open to persons 18 years and older and who support the objectives of the company.
- (b) Junior Memberships shall be open to persons 17 years old and younger and who support the objectives of the company.

Section 2: All classes of membership require a person to be in good standing which shall be defined as: A member not indebted to the company in excess of three (3) consecutive months from date of indebtedness, unless waived by a majority vote of the Board of Directors, and who abides by AKC obedience rules and conduct, and who has not been suspended from privileges of the AKC nor dismissed from any AKC shows or trials shall be considered to be in good standing.

Section 3: Requirements of Active Membership are:

- (a) Attendance at monthly membership meetings, and
 1. Absence from three (3) consecutive meetings without submission of an excuse to the company secretary, either in written or verbal

form prior to a monthly meeting will warrant suspension of all privileges and disciplinary action if so determined by a majority vote of the Board of Directors.

- (b) Participation a minimum of four (4) times a calendar year in a company function and/or activity, and
- (c) Fulfills all duties and/or obligations as set forth by the Board of Directors for active membership and approved by majority vote of active members in attendance at any given ~~monthly~~ membership meeting, as established in company policies or by-laws amendments.

Section 4: Requirments of Supporting Membership are:

- (a) Support of company objectives,

Section 5: Requirements of Junior Membership are:

- (a) Support of company objectives,
- (b) Participation in club activities and/or functions whenever possible but not less than one (1) time a calendar year.

Membership Privileges

Section 1: Active Members shall be entitled to the following privileges:

- (a) Voting rights, one (1) vote per member
- (b) Free training privileges in any and all company classes providing the canine being trained is owned in whole or part by member.
- (c) The right to hold office and/or chair a committee
- (d) All other privileges as determined by the Board of Directors, and approved by a majority vote of active members, as set forth in company policies and/or amendments to the by-laws.

Section 2: Supporting Members shall have the following privileges:

- (a) Listing in the company roster as a supporting member.
- (b) Name on company mailing list for receiving monthly newsletter.
- (c) Reduced training fees for company classes provided canine is owned in whole or part by the supporting member, fee being determined by ~~majority vote of the~~ the Board of directors and approved by a majority vote of active members at any given monthly membership meeting.

Section 3: Junior Members shall have the following privileges:

- (a) Free training privileges in any and all company classes providing canine being trained is owned by member or person in member's immediate family.
- (b) All other privileges accorded Active Members except the right to vote and hold an elected office.

Change of Membership Status:

Section 4: Junior members reaching their 18th birthday shall submit an application for Active or Supporting Membership within three (3) months following 18th birthday. Junior member's application for Active or Supporting Membership shall be subject to all requirements of membership class applied for and to all rules for membership applications as set forth in the by-laws and/or company policies.

- (a) Failure of a Junior Member to submit an application for membership change within three (3) months following his 18th birthday shall result in termination of membership.

Section 2: Supporting Members wishing to become Active must submit application for the new membership class, subject to approval as set forth in company by-laws and/or policies, and must complete a probationary period of active membership as established by company policies, before being entitled to the privileges of Active Membership.

Section 3: Active members wishing to change their status to Supporting Membership must submit his request in writing to the company secretary. Upon receipt of the request by the secretary, member's active privileges will automatically be suspended, effective from the date of the member's written request.

Discipline

Section 1: Failure of a member to meet all requirements of his membership class shall warrant suspension of privileges for a time as set forth by a majority vote of the Board of Directors.

SECTION 2. American Kennel Club Suspension. Any member who is suspended from the privileges of the American Kennel Club automatically shall be suspended from the privileges of this Club for a like period.

SECTION 3. Charges. Any member may perfer charges against a member for alleged misconduct prejudicial to the best interests of the Club. Written charges with specifications must be filed in duplicate with the Secretary together with a deposit of ten (10) dollars which shall be forfeited if such charges are not sustained by the Board following a hearing. The Secretary shall promptly send a copy of the charges to each member of the Board or present them at a Board meeting, and the Board shall first consider whether the actions alleged in the charges, if proven, might constitute conduct prejudicial to the best interests of the Club. If the Board considers that the charges do not allege conduct which would be prejudicial to the best interests of the Club, it may refuse to entertain jurisdiction. If the Board entertains jurisdiction of the charges it shall fix a date of hearing by the Board not less than three (3) weeks nor more than six (6) weeks thereafter. The Secretary shall promptly send one copy of the charges to the accused member by registered mail together with a notice of the hearing and an assurance that the defendant may personally appear in his or her own defense and bring witnesses as he wishes.

SECTION 4. Board Hearing. Should the charges be sustained, after hearing all the evidence and testimony presented by complainant and defendant, the Board may by a majority vote of

Club for not more than six (6) months from the date of the hearing and, if it deems that punishment insufficient, it may also recommend to the membership that the penalty be expulsion. Immediately after the Board has reached a decision, its findings shall be put in written form and filed with the Secretary. The Secretary, in turn, shall notify each of the parties of the Board's decision and penalty, if any. Suspension shall not restrict the defendant's right to appear before his fellow-members at the ensuing Club meeting which may consider the Board's decision or recommendation. A two-thirds (2/3) vote of the members in favor of the defendant shall reverse a suspension by the Board.

SECTION 5. Expulsion. Expulsion of a member from the Club may be accomplished only at a meeting of the Club following a Board hearing and upon the Board's recommendation as provided in Section 3 of this Article. Such proceedings may occur at a regular or special meeting of the club to be held within sixty (60) days but not earlier than thirty (30) days after the date of the Board's recommendation of expulsion. The defendant shall have the privilege of appearing in his or her own behalf, though no evidence shall be taken at this meeting. The President shall read the charges and the Board's findings and recommendations, and shall invite the defendant, if present, to speak in his or her own behalf if he or she wishes. The members shall then vote by secret written ballot on the proposed expulsion. A two-thirds (2/3) vote of those present and voting at the meeting shall be necessary for expulsion. If expulsion is not so voted, the Board's suspension shall stand.

Section 6: Termination of Membership

- (a) By resignation. Any member may resign from the Club upon written notice to the secretary.
- (b) By lapsing. A membership will be considered as lapsed and automatically terminated if such member's dues remain unpaid ninety (90) days after the first day of the fiscal

year; however, the Board may grant an additional ninety (90) days of grace to such delinquent members in meritorious cases. In no case may a person be entitled to vote at any club meeting whose dues are unpaid as of the date of that meeting.

- (c) By expulsion. A membership may be terminated by expulsion as provided in ~~Article 5~~ of these by-laws.

* SECTION 5. In addition, any person(s) who shall have an indebtedness to the Club for more than three (3) months from the date that the indebtedness was incurred shall not be considered to be in good standing and shall not be accorded the privileges of any Club functions.

Dues

Section 1: Dues for Active, Supporting or Junior Membership shall be determined by the Board of Directors and approved by majority vote of active members at any given ~~monthly~~ membership meeting.

- (a) Dues for Active and Junior Membership shall be the same
- (b) Dues for Supporting Membership shall be greater than Active or Junior Memberships.
- (c) Dues for family membership shall be determined by the Board of Directors and approved by a majority vote of active members at any given ~~monthly~~ membership meeting.

Section 2: Dues for all classes of membership shall be payable in full on or before January 1 of a calendar year.

- (a) Late payment of dues shall be subject to a penalty fees as set forth in company policies.
- (b) Dues shall be prorated to $1/2$ for any persons whose application is approved after June 30 of the calendar year.
- (c) Junior members, upon acceptance of application for Active or Supporting Membership, shall pay the class of membership annual dues the first January 1 of the calendar year following application acceptance.

Election to Membership

Section 1: All applications for membership in the company shall be subject to all membership requirements as set forth in the by-laws and/or company policies.

- (a) Applicants for Active Status shall be subject to a probationary period, as set forth in company policies, prior to being eligible for privileges as established in the by-laws, the probationary period not be exceed three (3) months but not less than one (1) month.

Section 2: Each applicant for membership shall apply on a form approved by the Board of Directors which shall provide that the applicant agrees to abide by this constitution, by-laws and company policies.

Directors and Officers

Section 1: The governing body of the company shall be a Board of Directors consisting of the President, one or more Vice Presidents (the number and categories thereof to be determined by the Board of Directors), a Secretary, a Treasurer, a Training Director, two Board Members at Large, and such other officers (including Chairman of the Board and assistant officers and agents that may be elected or appointed from time to time by the Board of Directors.)

Section 2: The Board shall be elected for one (1) year terms at the annual shareholders' ^{and membership} meeting as provided in Article _____, and shall serve until their successors are elected. All Board members must be Active members in good standing and 18 years old or more. No two (2) members of the same family shall serve on the Board of Directors at the same time, nor may a member hold more than ~~one office on the Board~~ one (1) elected office on the Board at the same time.

Duties of Officers

Section 1:

The President shall preside at all meetings of the Club and of the Board, and shall have the duties and powers normally appurtenant to the office of President in addition to those particularly specified in these by-laws.

Section 2:

The Vice President shall assume the duties and exercise the powers of the President in case of the President's death, absence or incapacity.

Section 3: The Secretary shall keep a record of all meetings of the Club and of the Board and of all matters of which a record shall be ordered by the Club. He or she shall keep a roll of the members with their addresses, phone numbers, and membership status; and shall notify members of any change in their membership status and of their right to appeal the change to the Board. The Secretary shall have charge of the Club's correspondence, notify new members of their election to membership, notify officers and directors of their election to office and carry out such other duties as are prescribed in the by-laws.

Section 4: The Treasurer shall collect and receive all moneys due or belonging to the Club. He or she shall deposit the same in a bank approved by the Board in the name of the Club.

The Treasurer may disburse up to \$50.00 for normal operating costs but all amounts over \$50.00 are to be approved by the members of the Club except in a case of dire emergency in which case a majority of the Board of Directors may authorize payment. The books shall at all times be open to inspection of the Board and the Treasurer shall report at every meeting the condition of the Club's finances and items of receipt or payment not before reported. At the annual meeting he or she shall render an account of all moneys received and expended during the previous fiscal year.

Section 5: The Training Director shall be chairman of the training committee and as such shall be responsible for the presentation and the implementation of the decisions of the training committee. He or she shall have the ultimate responsibility for the orderly conduct of all training classes.

Section 6: No person may hold the same elected office for more than two (2) successive terms.

Section 7: ~~Section 7~~ Vacancies. Any vacancy occurring on the Board during the year shall be filled for the unexpired term of office by a majority vote of all active members of the Club at its first regular meeting following the creation of such vacancy, or at a special meeting called for that purpose. The Board of Directors shall serve as a nominating committee and submit a nominee to the membership for a vote. Additional nominations may be made from the floor, provided that the person nominated has signified in advance and in writing his willingness to be a candidate. The membership shall be notified in writing at least ten (10) days prior to said meeting that an election will be held.

_____ The ~~RXXXX~~ Fiscal Year (company)

⑧ SAME AS ROBERTA'S

_____ ELECTIONS AND NOMINATIONS

SECTION 1. Elections. All elections shall be by secret ballot. The nominated candidate receiving the greatest number of votes for each office shall be declared elected.

SECTION 2. Nominations. No person may be a candidate in a Club election who has not been nominated.

- (a) At the regular meeting in August[?] a nominating committee shall be elected by ballot. This committee shall consist of three (3) members and two (2) alternates. Each member will be allowed to nominate five (5) members on the elective ballot; the three (3) members receiving the highest number of votes shall serve as a nominating committee, with the two (2) receiving the next greatest number of votes serving as chairman.

as alternates and the person receiving the greatest number of votes serving

- (b) The nominating committee shall meet within ten days from its election and shall nominate one candidate for each office to be voted upon at the Annual Meeting in November, and shall secure the consent of each nominee. These candidates shall be announced by the secretary by mail to each member at least two (2) weeks prior to the regular meeting in October.
- (c) Additional nominations may be made at the October meeting by any member in attendance, provided that the person so nominated has signified in advance and in writing his willingness to be a candidate. No person may be a candidate for more than one (1) position, and additional nominations which are provided for herein may be made only from among those members who have not accepted a nomination of the Nominating Committee.
- (d) Nominations cannot be made at the Annual Meeting or in any manner other than as provided in this Section.

Committees

Section 1: The Board may each year establish regular committees, as necessary, to ^{Co-ORDINATE} carry out and be responsible for various activities and/or functions of the company.

Section 2: The Training Committee shall be a standing committee to which the following special provisions shall apply:

- (a) The committee shall consist of the Training Director, who shall be chairman, and four (4) or more members, who shall be appointed by the by the Director and approved by a majority vote of active members at the membership meeting immediately following the Director's election.

~~DTLDC By-Laws - Page 5~~

- (b) All members of the training committee must have had substantial experience training a dog or instructing an obedience class sometime during the three years prior to their service on the committee.
- (c) The Training Committee shall formulate the policy of training classes regarding fees and refunds, instructor qualifications and authority, class times and locations, and other such matters concerning the operation of training classes. The committee shall also be responsible for training programs and the training techniques to be presented in Club classes.
- (d) Any new policies or training programs and any major changes thereof must be approved by the Board of Directors before being utilized. No training procedure not consistent with the objectives of the Club as stated in Article I, Section 2 shall be adopted by the training committee or approved by the Board.
- (e) The training director may, if needed, appoint a member of the training committee as assistant training director and/or training secretary.

SECTION 3. Special committees to handle a particular function may be established either by the Board or by a majority vote of the membership at a regular or special meeting.

SECTION 4. All committees except the nominating committee shall be subject to the final authority of the Board and any committee chairman appointment may be terminated by a majority vote of the full membership of the Board upon written notice to the appointee. The Board may then appoint successors to those persons whose services have been terminated. Committee charimen may, for good cause, remove a person from their committee.

Meetings of Directors

The regular annual meeting of the Board of Directors of the corporation shall be held immediately following the adjournment of the regular annual meeting of the shareholders, in the offices of the corporation at [5], Texas, or at such other place at which the regular annual meeting of shareholders was held. The President or Secretary of the corporation may call special meetings of the directors at any time by giving at least one day's notice to each director at his last known business address, by telephone, mail or in person, which notice shall advise the director of the time and place of the proposed meeting. Meetings of directors may be held at any time and place without notice if all the directors are present or if those not present waive notice thereof in writing, either before or after the meeting. Neither the business to be transacted at, nor the purpose of, any regular or special meeting of the Board of Directors need be specified in the notice or waiver of notice of such meeting.

Shareholders and Membership Annual Meeting

(insert "and active members" ^(voting) ^{present} throughout the following
General prov. whenever reference made to shareholders)

. 2 Annual Meeting. The annual meeting shall be held in the month of November at which time officers and directors for the ensuing year shall be elected by secret written ballot from among those nominated in accordance with ~~four (4)~~ ^{five (5)} of ~~this~~ Article. They shall take office immediately upon the conclusion of the election and each retiring officer shall turn over to his or her successor in office all properties and records relating to that office within ten (10) days after the election.

GENERAL PROVISIONS:

Section 1

A majority of the directors shall constitute a quorum for the transaction of all business of the corporation at any directors meeting. The holders of shares representing a majority of the shares then outstanding and entitled to vote shall constitute a ^{majority vote} ~~quorum~~ at any shareholders' meeting. The act of a majority of the directors or shareholders ^{and members entitled to vote and present} present at a meeting at which a quorum is ^{present} ~~present~~ shall be the act of the Board of Directors or shareholders, as the case may be, except as otherwise provided or required by law, the articles of incorporation or these bylaws.

Section 2 ~~SECTION 2~~

Voting. Each active member shall be entitled to one (1) vote at any meeting of the ~~Club~~ ^{Company} at which he or she is present. Proxy voting will not be permitted at any ~~Club~~ ^{Company} meeting.

SECTION 3 The corporation shall indemnify each director and officer of the corporation and his heirs, executors and administrators against all expenses and liabilities reasonably incurred by him in connection with or arising out of any action, suit or proceeding in which he may be involved by reason of his being or having been a director or officer of the corporation (whether or not he continues to be a director or officer at the time of incurring such expenses and liabilities), such expenses and liabilities to include, but not to be limited to, judgments, court costs and attorney's fees, and the cost of reasonable settlements. The corporation shall not, however, indemnify such a person with respect to matters as to which he shall be finally adjudged in any such action, suit or proceeding to have been liable for willful misconduct or bad faith in the performance of his duties. If a settlement or

compromise is effected, indemnification may be had only if the Board of Directors shall adopt a resolution determining that such settlement or compromise is reasonable, and approving the same. The foregoing right of indemnification shall be in addition to any other right to which such persons may be entitled as a matter of law.

Section 4 The corporation shall, to the extent permitted by law, indemnify any present or former director, officer or employee of the corporation who is or was a "disqualified person" (as defined in §4975(e)(2) of the Internal Revenue Code) or a "fiduciary" (as defined in §4975(e)(3) of the Internal Revenue Code) with respect to any employee benefit plan for employees of the corporation against any liability (including without limitation any and all costs, expenses, settlements, judgments, penalties, excise taxes and fines) incurred by him in any such capacity or arising out of his status as such by reason of the provisions of the Employee Retirement Income Security Act of 1974, as now existing or hereafter amended, except in relation to any matters as to which such liability results from actions taken in bad faith or from willful, reckless or grossly negligent conduct. Such rights of indemnification shall not be deemed exclusive of any other rights to which such director, officer or employee may be entitled by law or under any bylaw, agreement, vote of shareholders or otherwise.

Depository

The funds of this corporation shall be deposited in such bank or banks that may from time to time be designated by the Board of Directors, and such funds shall be withdrawn by checks signed and countersigned as may be required by the Board of Directors.

91-A)

CERTIFICATES REPRESENTING SHARES:

1. Each certificate representing shares of stock of the corporation shall contain on the back thereof in conspicuous type or print substantially the following legend:

"A FULL STATEMENT OF THE DENIAL OF THE PREEMPTIVE RIGHT OF SHAREHOLDERS TO ACQUIRE UNISSUED OR TREASURY SHARES OF THE CORPORATION IS SET FORTH IN THE ARTICLES OF INCORPORATION ON FILE IN THE OFFICE OF THE SECRETARY OF STATE OF TEXAS, AND THE CORPORATION WILL FURNISH A COPY OF SUCH STATEMENT TO THE RECORD HOLDER OF THIS CERTIFICATE WITHOUT CHARGE ON WRITTEN REQUEST TO THE CORPORATION AT ITS PRINCIPAL PLACE OF BUSINESS OR REGISTERED OFFICE."

2. Certificates representing shares of stock of this corporation which either (i) have not been registered under the Securities Act of 1933 and all applicable state securities laws, or (ii) are owned beneficially or of record by an "affiliate" of the corporation (as defined in Rule 405 under the Securities Act of 1933) or by any person who may be deemed to be an "underwriter" (as defined in §2(11) of the Securities Act of 1933) with respect to such shares, shall contain on the face or back thereof in conspicuous type or print substantially the following legend, which shall be conspicuously referred to on the face of the certificate:

"RESTRICTIONS ON TRANSFER OF SHARES"

"THE SHARES REPRESENTED BY THIS CERTIFICATE ARE SUBJECT TO RESTRICTIONS ON TRANSFER UNDER THE FEDERAL SECURITIES ACT OF 1933 AND STATE SECURITIES LAWS, AND MAY NOT BE OFFERED FOR SALE, SOLD, ASSIGNED, TRANSFERRED, PLEDGED OR OTHERWISE DISPOSED OF UNLESS REGISTERED UNDER THE APPLICABLE ACTS OR UNTIL THE CORPORATION HAS RECEIVED ADVICE OF ITS COUNSEL THAT THE SHARES MAY BE TRANSFERRED WITHOUT SUCH REGISTRATION."

3. Each certificate representing shares of stock of the corporation which are subject to restrictions on transfer imposed under an agreement to which the corporation is a party shall also contain on the face or the back thereof in conspicuous type or print substantially the following legend:

LT 2 { "TRANSFER OF THE SHARES REPRESENTED BY THIS CERTIFICATE IS RESTRICTED BY AN AGREEMENT AMONG SHAREHOLDERS OF THE CORPORATION, AND THE CORPORATION WILL FURNISH TO THE RECORD HOLDER OF THIS CERTIFICATE WITHOUT CHARGE UPON WRITTEN REQUEST TO THE CORPORATION AT ITS PRINCIPAL PLACE OF BUSINESS OR REGISTERED OFFICE A COPY OF SUCH AGREEMENT."

4. Sections 2 and 3 of this article shall not be operative with respect to any shares issued prior to the adoption of the applicable restriction unless the holder of such shares voted in favor of the transfer restrictions evidenced thereby or is a party to the agreement imposing same.

VALUE AND ISSUANCE of Shares

~~Certificate Representing Shares~~

Section 1: The ^{par} value of one (1) share shall be set at \$1.00.

Section 2: One (1) share of stock shall be issued for each year of Active Membership after a member has completed two (2) calendar years of Active Membership with the company.

~~The effective date of issuance of shares shall begin from with the year 1976 (start of 1976) with members serving~~

- (a) Shares shall be issued based only on consecutive Active Membership calendar years.
- (b) Charter members, providing they have served consecutive years as Active Members and are considered as Active Members of record as of January 1, 1983, shall be issued shares totaling the number of years ^{of} Active Membership beginning two (2) years after the founding of the Dog Training Club of Dallas County. (1976?)
- (c) Charter members who have not served as Active Members continually as stated above (b) shall only be issued shares totaling the number consecutive Active Membership years two years after reinstatement as an Active Member.

Section 3: ^{All other active members shall qualify for shares in company 3 years from date of active application and acceptance and who have served consecutive 3 years of service.} ~~Shares shall be retained by the company~~ remain in the possession of the company and upon request of a member earning shares, the Secretary shall provide a member with a non-negotiable copy of shares in a member's name.

Section 4: Shares shall be non-transferrable and shall automatically ^{be} reassigned to the company ^{at a par value of \$50,} upon:

- (a) Termination of Active Membership
- (b) Resignation of Active Membership
- (c) Expulsion of Active Membership
- (d) Death of ~~an~~ Active Member

Section 5: Regardless of the number of shares issued to an Active Member, said member will not be entitled to more than one (1) vote on any and all company business

Section 6: Shares will be issued to qualifying Active Members on February 1 of each calendar year.

Dividends

Payment of dividends on shares/^{if any,} shall be decided by the Board of Directors and approved by a majority vote of active members present at ~~a-monthly-meeting~~ the annual meeting.

Amendments

SECTION 1. Amendments to the constitution and by-laws may be proposed by the Board of Directors or by written petition addressed to the Secretary and signed by twenty (20) per cent of the active membership. Amendments proposed by such petition shall be considered by the Board of Directors promptly and must be submitted to the membership with recommendations of the Board by the Secretary for a vote within two (2) months of the date when the petition was received by the Secretary.

SECTION 2. The constitution and by-laws may be amended by a two-thirds (2/3) vote of the members present and voting at any regular or special meeting called for the purpose, provided the proposed amendments have been included in the notice of the meeting and mailed to each member at least two (2) weeks prior to the date of the meeting.

14
Dissolution:

Section 1: Company may be dissolved at any time by written consent of not less than three-fourths (3/4) of active members. In the event of dissolution of the company, ^{whether} Voluntary or involuntary or by operation of law, the ~~xx~~ proceeds and/or assests of the company shall be disposed of as follows:

- (a) All property and/or equipment shall be sold at current market value and/or by auction to highest bidder(s).
- (b) Proceeds from sale of property and/or equipment shall be combined with assests of company and, after payment of all debts, taxes and other legal debts, remaining funds shall be distributed to shareholders of record at the time of dissolution according to the percentage of shares owned of the total issued at the time dissolution.

GRACE

ARTICLE II. MEMBERSHIP

Section 1. Membership shall be open to any person of good character who is interested in furthering the objectives of this organization as stated in Article I. Membership is divided into the following classes:

- A. Active Membership: For persons sixteen (16) years old or older who are willing to attend club meetings and to contribute their time on a regular basis to the tasks involved in maintaining the club's activities. Only active members may vote at club meetings. To remain an active member in good standing, a member must meet both of the following requirements:
- (1.) Not have more than two (2) consecutive unexcused absences from regular club meetings.
 - (2) Take part in the work of DTCDC in one or more of the following ways:
 - (a) Adequately serve as the chairperson or working member of a DTCDC committee;
 - (b) Frequently perform tasks in behalf of DTCDC not formally assigned to a committee;
 - (c) Serve as an instructor or an assistant in DTCDC training classes
 - (d) If elected, carry out the duties of a position on the Board of Directors.
- B. Associate Membership: For persons sixteen (16) years old or older who wish to be affiliated with DTCDC and help further its objectives but who do not meet the requirements of meeting attendance or participation in club work necessary for active membership.
- Associate members shall enjoy all rights and privileges of club membership except voting rights and such privileges as may be specifically restricted by the Board of Directors, Training Committee, or by the majority vote of the general membership.
- A member currently classed as active who anticipates entering a period when he or she will not be able to fulfill the obligations of active membership may request the secretary to change his or her status to associate member in order to remain a member in good standing.
- An associate member may assume active status by notifying the Board of Directors of his or her intent and agreeing to undertake a substantial duty such as instructing or assisting a training class or serving on an active club committee.
- C. Junior Membership: For persons under sixteen (16) years of age. Junior members may not vote and may not hold a position on the Board of Directors. All other club positions and privileges shall be open to them unless specifically denied by the Board of Directors, Training Committee, or by a majority vote of the general membership.
- D. Family Membership: For couples desiring to hold club membership jointly. They shall have the same rights and privileges as active members if either of them fulfills the obligations of attendance and participation required for active membership; except that only one member of a couple with a family membership may vote at any club meeting unless both individually fulfill the active membership requirements.

Section 5. Suspension: A member who does not fulfill his obligations to the club may be suspended and barred from exercising any club privileges by a majority vote of the Board of Directors. The duration of the suspension or requirements for lifting the suspension shall be left to the discretion of the Board. When it is alleged that a member has not met his obligations, said member must be notified at least ten (10) days in advance that such an allegation will be put before the Board. Said members shall be allowed ample opportunity to present their defense against the allegations.

Once an allegation against him or her has been made, an active member who has not fulfilled his or her obligations to participate in club activities may not avoid suspension by requesting associate membership.

Suspension shall not restrict the defendant's right to appear before his fellow-members at the ensuing club meeting which may consider the Board's decision or recommendation. A two-thirds (2/3) vote of the members in favor of the defendant shall reverse a suspension by the Board.

ARTICLE X. CERTIFICATES REPRESENTING SHARES

- A. --- number of shares shall be issued in the name of each active member who has been a member in good standing for the preceding three (3) years.
- B. Each January 31st ¹⁰ number of shares shall be issued in the name of each active member newly qualifying as ^{consecut} having maintained membership in good standing for three (3) years.
- C. All certificates shall be held in the possession of the treasurer.
- D. No shares may be held by anyone other than a club member. Shares revert back to the club upon termination of club membership. Shares may not be transferred to a non-member of DTCCDC.

THE DOG TRAINING CLUB OF DALLAS COUNTY
CONSTITUTION AND BY-LAWS

ARTICLE I. Name and Objectives

SECTION I. The name of the Club shall be The Dog Training Club of Dallas County, *Inc.*

SECTION II. The objectives of the Club shall be:

- (a) To develop and present training programs which will produce dogs which are both obedient and happy, a source of pleasure and pride to their families and good citizens in their communities.
- (b) To promote obedience training, the sport of obedience, and responsible dog ownership.
- (c) To prepare trainers and dogs for successful competition in obedience trials.

SECTION III. The Club shall not be conducted or operated for profit and no part of any profits or remainder or residue from dues or donations to the Club shall inure to the benefit of any member or individual.

ARTICLE II. Membership

SECTION I. There shall be three (3) classes of membership:

- (a) Active membership shall be open to all persons sixteen (16) years of age or older. An active member must be a member in good standing who has not missed three (3) consecutive meetings without submitting a written, acceptable excuse to the secretary and who has participated in some club related activity within the past four (4) months. Such activities could include, but are not necessarily limited to:
 - (1) Performing the duties of an elected officer, standing committee member, instructor, or apprentice instructor.
 - (2) Participating in special committee activities, fun match operations, etc.
 - (3) Planning or handling social functions of the Club.
 - (4) Participating in a club training class on a regular basis and with perceivable progress.

11.12
See
minutes

When a question arises as to whether a member shall have active status, it shall be decided by a vote of the members of the Board of Directors present. Active status shall not be denied to a member receiving three (3) favorable votes, or, if five (5) or fewer Board Members are present, two (2) favorable votes. This question must be resolved before any vote by the regular membership on any Club business may be taken.

- (b) Sustaining membership shall be open to all persons sixteen (16) years of age or over who are members in good standing but do not meet the qualifications for active membership. Sustaining members shall be entitled to all rights and privileges, if any. Sustaining members may assume active status by participating in club activities and attending three (3) of the preceeding four (4) meetings.
- (c) Junior membership shall be open to all persons fifteen (15) years of age or younger. They shall be eligible to hold all rights and privileges except the right to vote or hold office.

SECTION 2. Dues. Active and ^{Associate} ~~sustaining~~ membership dues shall be \$10.00 per person ^{and} ~~or~~ \$15.00 per ^{family membership} ~~couple~~. Junior membership dues shall be \$5.00 per year. ~~During the month of November the outgoing treasurer shall send each member a statement of dues for the ensuing year.~~ Dues shall be payable on or before the first day of January each year. No member may vote whose dues are not paid for the current year. Anyone being voted into membership after July 31st, their dues shall be prorated to one-half ($\frac{1}{2}$) the annual amount.

SECTION 3. Election to membership. Each applicant for membership shall apply on a form approved by the Board of Directors which shall provide that the applicant agrees to abide by this constitution and by-laws. All applications are to be ~~filed~~ with the secretary and each application is to be read and presented for vote at the first meeting of the Club following its receipt. Affirmative votes of two-thirds ($\frac{2}{3}$) of the members present and voting at that meeting shall be required to elect the applicant. A majority vote of the members present and voting may table any application without prejudice for one month, provided that such vote is called for before the vote is taken on acceptance or rejection of an application.

SECTION 4. Termination of membership. Memberships may be terminated.

- (a) By resignation. Any member may resign from the Club upon written notice to the secretary.
- (b) By lapsing. A membership will be considered as lapsed and automatically terminated if such member's dues remain unpaid ninety (90) days after the first day of the fiscal

of the club except voting and special club training privileges

year; however, the Board may grant an additional ninety (90) days of grace to such delinquent members in meritorious cases. In no case may a person be entitled to vote at any club meeting whose dues are unpaid as of the date of that meeting.

- (c) By expulsion. A membership may be terminated by expulsion as provided in Article VII of these by-laws.

SECTION 5. In addition, any person(s) who shall have an indebtedness to the Club for more than three (3) months from the date that the indebtedness was incurred shall not be considered to be in good standing and shall not be accorded the privileges of any Club functions.

ARTICLE III. Directors and Officers.

SECTION 1. Board of Directors. The Board shall be comprised of the President, Vice President, Training Director, Secretary and Treasurer; and in addition there shall be two (2) directors-at-large who must have had substantial experience training a dog or instructing an obedience class. The Board shall be elected for one (1) year terms at the Club's annual meeting as provided in Article VI and shall serve until their successors are elected. All Board members must be members in good standing and of legal age. No two (2) members of the same family shall serve on the Board of Directors at the same time. General management of the Club's affairs shall be entrusted to the Board of Directors.

SECTION 2. Officers. The Club's officers shall be President, Vice President, Training Director, Secretary and Treasurer.

- (a) The President shall preside at all meetings of the Club and of the Board, and shall have the duties and powers normally appurtenant to the office of President in addition to those particularly specified in these by-laws.
- (b) The Vice President shall assume the duties and exercise the powers of the President in case of the President's death, absence or incapacity.
- (c) The Secretary shall keep a record of all meetings of the Club and of the Board and of all matters of which a record shall be ordered by the Club. He or she shall keep a roll of the members with their addresses, phone numbers, and membership status; and shall notify members of any change in their membership status and of their right to appeal the change to the Board. The Secretary shall have charge of the Club's correspondence, notify new members of their election to membership, notify officers and directors of their election to office and carry out such other duties as are prescribed in the by-laws.
- (d) The Treasurer shall collect and receive all moneys due or belonging to the Club. He or she shall deposit the same in a bank approved by the Board in the name of the Club.

The Treasurer shall disburse monies for the regular operation expenses of the Club such as utility and phone bills and not disburse up to fifty (\$50.00) dollars for incidental club expenses. Amounts over fifty (\$50.00) dollars are to be

DTDC By-Laws - Page 4

~~The Treasurer may disburse up to \$50.00 for normal operating costs but all amounts over \$50.00 are to be~~ approved by the members of the Club except in a case of dire emergency in which case a majority of the Board of Directors may authorize payment. The books shall at all times be open to inspection of the Board and the Treasurer shall report at every meeting the condition of the Club's finances and items of receipt or payment not before reported. At the annual meeting he or she shall render an account of all moneys received and expended during the previous fiscal year.

- (e) The Training Director shall be chairman of the training committee and as such shall be responsible for the presentation and the implementation of the decisions of of the training committee. He or she shall have the ultimate responsibility for the orderly conduct of all training classes.
- (f) No person may hold the same elected office for more than two (2) successive terms.

SECTION 3. Vacancies. Any vacancy occurring on the Board during the year shall be filled for the unexpired term of office by a majority vote of all active members of the Club at its first regular meeting following the creation of such vacancy, or at a special meeting called for that purpose. The Board of Directors shall serve as a nominating committee and submit a nominee to the membership for a vote. Additional nominations may be made from the floor, provided that the person nominated has signified in advance and in writing his willingness to be a candidate. The membership shall be notified in writing at least ten (10) days prior to said meeting that an election will be held.

ARTICLE IV. Committees.

SECTION 1. The Board may each year establish regular committees to be in charge of matches, publicity and advertising, telephoning, and other activities as needed. The chairman of each regular committee shall be appointed by the Board, and the Chairman may then name an appropriate number of members to serve with him or her on the committee.

SECTION 2. The Training Committee shall be a standing committee to which the following special provisions shall apply;

- (a) The committee shall consist of the Training Director, who shall be chairman, and two (2) or more members, who shall be appointed by the Director and approved by a majority vote of the membership at the meeting immediately following the Director's election.

- (b) All members of the training committee must have had substantial experience training a dog or instructing an obedience class sometime during the three years prior to their service on the committee.
- (c) The Training Committee shall formulate the policy of training classes regarding fees and refunds, instructor qualifications and authority, class times and locations, and other such matters concerning the operation of training classes. The committee shall also be responsible for training programs and the training techniques to be presented in Club classes.
- (d) ~~Any new policies or training programs and any major changes thereof must be approved by the Board of Directors before being utilized.~~ No training procedure not consistent with the objectives of the Club as stated in Article I, Section 2 shall be adopted by the training committee or ^{approved} ~~approved~~ by the Board.
- (e) The training director may, if needed, appoint a member of the training committee as assistant training director and/or training secretary.

SECTION 3. Special committees to handle a particular function may be established either by the Board or by a majority vote of the membership at a regular or special meeting.

SECTION 4. All committees except the nominating committee shall be subject to the final authority of the Board and any committee chairman ^{shall} ~~appointment~~ may be terminated, ^{for good cause} by a majority vote of the full membership of the Board upon written notice to the ^{chairman} ~~appointee~~. The Board may then appoint successors to those persons whose services have been terminated. Committee charimen may, for good cause, remove a person from their committee.

ARTICLE V. Meetings and Voting.

SECTION 1. Club Meetings. Meetings of the Club shall be held monthly at such time and place as may be designated by the Board of Directors. Notice of each such meeting shall be given by the ~~Secretary~~ at least five (5) days prior to the date of the meeting. The quorum for meetings shall be twenty (20) per cent of the active members.

SECTION 2. Special Club Meetings. Special Club meetings may be called by the President or by a majority vote of the members of the Board who are present and voting at any regular or special meeting of the Board, and shall be called by the Secretary upon receipt of a petition signed by twenty (20) per cent of the active members of the Club. Such special meetings shall be held at such

place, date, and hour as may be designated by the person or persons calling such meetings. Written notice of such a meeting shall be mailed by the Secretary at least five (5) days and not more than fifteen (15) days prior to the date of the meeting. Said notice shall state the purpose of the meeting, and no other Club business may be transacted thereat.

SECTION 3. Board Meetings. Meetings of the Board of Directors shall be held at such hour and place as may be designated by the Board. Emergency meetings of the Board may be called by the President, and shall be called by the Secretary upon receipt of a written request signed by at least three (3) members of the Board. Notice of each such meeting shall be given ~~by the Secretary~~ at least five (5) days prior to the date of the meeting. If telephone notice is given, all Board members not out of town must be reached. The quorum for such a meeting shall be a majority of the Board.

SECTION 4. Voting. Each active member shall be entitled to one (1) vote at any meeting of the Club at which he or she is present. Proxy voting will not be permitted at any Club meeting.

ARTICLE VI. The Club Year, Annual Meeting and Elections.

SECTION 1. Club Year. The Club's fiscal year shall begin on the first day of January and end on the thirty-first day of December.

SECTION 2. Annual Meeting. The annual meeting shall be held in the month of November at which time officers and directors for the ensuing year shall be elected by secret ^{written} ballot from among those nominated in accordance with ^{of this} four (4) of this Article. They shall take office immediately upon the conclusion of the election and each retiring officer shall turn over to his or her successor in office all properties and records relating to that office within ten (10) days after the election.

SECTION 3. Elections. ~~All elections shall be by secret ballot.~~ The nominated candidate receiving the greatest number of votes for each office shall be declared elected.

SECTION 4. Nominations. No person may be a candidate in a Club election who has not been nominated.

- (a) At the regular meeting in August, a nominating committee shall be elected by ballot. This committee shall consist of ~~three (5) members and two (2) alternates.~~ Each ^{club} member will be allowed to nominate five (5) members on the elective ballot; ~~the three (3) members receiving the highest number of votes shall serve as a nominating committee, with the two (2) receiving the next greatest number of votes serving as chairman.~~

~~as alternates and the person receiving the greatest number of votes serving~~

The five (5) receiving the greatest number of votes shall serve as the nominating committee, with the person receiving the greatest number of votes serving as chairperson.

except that candidates receiving one approval may be elected by secret ballot

- (b) The nominating committee shall meet within ten days from its election and shall nominate one candidate for each office ~~to be voted upon at the Annual Meeting in November~~, and shall secure the consent of each nominee. These candidates shall be announced ~~by the secretary by mail~~ to each member at least two (2) weeks prior to the regular meeting in October.
- (c) Additional nominations may be made at the October meeting by any member in attendance, provided that the person so nominated has signified in advance and in writing his willingness to be a candidate. No person may be a candidate for more than one (1) position, and additional nominations which are provided for herein may be made only from among those members who have not accepted a nomination of the Nominating Committee.
- (d) Nominations cannot be made at the Annual Meeting or in any manner other than as provided in this Section.

ARTICLE VII. Discipline.

SECTION 1. American Kennel Club Suspension. Any member who is suspended from the privileges of the American Kennel Club automatically shall be suspended from the privileges of this Club for a like period.

SECTION 2. Charges. Any member may perfer charges against a member for alleged misconduct prejudicial to the best interests of the Club. Written charges with specifications must be filed in duplicate with the Secretary together with a deposit of ten (10) dollars which shall be forfeited if such charges are not sustained by the Board following a hearing. The Secretary shall promptly send a copy of the charges to each member of the Board or present them at a Board meeting, and the Board shall first consider whether the actions alleged in the charges, if proven, might constitute conduct prejudicial to the best interests of the Club. If the Board considers that the charges do not allege conduct which would be prejudicial to the best interests of the Club, it may refuse to entertain jurisdiction. If the Board entertains jurisdiction of the charges it shall fix a date of hearing by the Board not less than three (3) weeks nor more than six (6) weeks thereafter. The Secretary shall promptly send one copy of the charges to the accused member by registered mail together with a notice of the hearing and an assurance that the defendant may personally appear in his or her own defense and bring witnesses as he wishes.

SECTION 3. Board Hearing. Should the charges be sustained, after hearing all the evidence and testimony presented by complaintant and defendant, the Board may by a majority vote of those present suspend the defendant from all the privileges of the

NO CHANGES ON PAGES 8 & 9 DID NOT COPY

ROBERTA

CONSTITUTION AND BY-LAWS
DTCDC, INC., dba
THE DOG TRAINING CLUB OF DALLAS COUNTY

ARTICLE I. NAME AND OBJECTIVES

change
Section I - The name of the Club shall be DTCDC, INC., dba The Dog Training Club of Dallas County.

Section II - The objectives of the Club shall be:

- 2*
3
4
5
- (a) To develop and present training programs which will produce dogs which are both obedient and happy, a source of pleasure and pride to their families and good citizen to their communities.
 - (b) To promote obedience training, the sport of obedience, and responsible dog ownership.
 - (c) To prepare trainers and dogs for successful competition in obedience trials.

Section III - The Club shall not be conducted or operated for profit and no part of any profits or remainder or residue from dues or donations to the Club shall inure to the benefit of any member or individual.

ARTICLE II. MEMBERSHIP

Section I - There shall be three (3) classes of membership:

- change*
- (a) Active membership shall be open to all persons sixteen (16) years of age or older. An active member must be a member in good standing who has not missed three (3) consecutive meetings without submitted a written or verbal acceptable excuse to a board member, and who has participated in some club related activity within the past four (4) months. Such activities could include, but are not necessarily limited to:
 - (1) Performing the duties of an elected officer, standing committee member, instructor, or apprentice instructor.
 - (2) Participating in special committee activities, fun match operations, etc.
 - (3) Planning or handling social functions of the Club.
 - (4) Participating in a club training class on a regular basis with perceivable progress.

done

When a question arises as to whether a member shall have active status, it shall be decided by a vote of the members of the Board of Directors present. Active status shall not be denied to a member receiving three (3) favorable votes, or, if five (5) or fewer Board Members are present, two (2) favorable votes. This question must be resolved before any vote by the regular membership on any Club business may be taken.

- (b) Sustaining membership shall be open to all persons sixteen (16) years of age or over who are members in good standing but do not meet the qualifications for active membership. Sustaining members shall be entitled to all rights and privileges of the club except voting and special club training privileges, if any. Sustaining members may assume active status by participating in club activities and attending three (3) of the preceeding four (4) meetings.

- (c) Junior membership shall be open to all persons fifteen (15) years of age or younger. They shall be eligible to hold all rights and privileges except the right to vote or hold office.

Section II. DUES - Active and sustaining membership dues shall be \$10.00 per person or \$15.00 per couple. Junior membership dues shall be \$5.00 per year. During the month of December the outgoing treasurer shall send each member a statement of dues for the ensuing year. Dues shall be payable on or before the first day of January each year. Anyone being voted into membership after July 31st, shall have their dues prorated to one-half ($\frac{1}{2}$) the annual amount.

If dues are not paid by December 31st, dues paid after January 1, will be assessed a late charge of \$5.00; and dues paid after January 31st, will be assessed a late charge of \$10.00.

Section III. ELECTION TO MEMBERSHIP.- Each applicant for membership shall apply on a form approved by the Board of Director which shall provide that the applicant agrees to abide by this constitution and by-laws. All applications are to be filed with the Membership Committee, and each applicant will be present and introduced at a meeting one month prior to being presented for vote at the first meeting following introduction to the membership. Affirmative votes of two-thirds ($\frac{2}{3}$) of the members present and voting at the meeting shall be required to elect the applicant. A majority vote of the members present and voting may table any application without prejudice for one month, provided that such vote is called for before the vote is taken on acceptance or rejection of an application.

Section IV. TERMINATION OF MEMBERSHIP - Memberships may be terminated.

- (a) By resignation. Any member may resign from the Club upon written notice to the secretary.
- (b) By lapsing. A membership will be considered as lapsed and automatically terminated if such member's dues remain unpaid ninety (90) days after the first day of the fiscal year; however, the Board may grant an additional ninety (90) days of grace to such delinquent members in meritorious cases. In no case may a person be entitled to vote at any Club meeting whose dues are unpaid as of the date of that meeting.
- (c) By expulsion. A membership may be terminated by expulsion as provided in Article VIII of these by-laws.

Section V. - In addition, any person (s) who shall have an indebtedness to the Club for more than three (3) months from the date that the indebtedness was incurred shall not be considered to be in good standing and shall not be accorded the privileges of any Club functions.

ARTICLE III. Directors and Officers.

SECTION 1. Board of Directors. The Board shall be comprised of the President, Vice President, Training Director, Secretary and Treasurer; and in addition there shall be two (2) directors-at-large who must have had substantial experience training a dog or instructing an obedience class. The Board shall be elected for one (1) year terms at the Club's annual meeting as provided in Article VI and shall serve until their successors are elected. All Board members must be members in good standing and of legal age. No two (2) members of the same family shall serve on the Board of Directors at the same time. General management of the Club's affairs shall be entrusted to the Board of Directors.

SECTION 2. Officers. The Club's officers shall be President, Vice President, Training Director, Secretary and Treasurer.

- (a) The President shall preside at all meetings of the Club and of the Board, and shall have the duties and powers normally appurtenant to the office of President in addition to those particularly specified in these by-laws.

added (b) The Vice President shall assume the duties and exercise the powers of the President in case of the President's death, absence or incapacity. The Vice President shall serve as chairman of the Membership Committee, and notify new members of the election to membership, with a copy to the Secretary of their name, address, etc.

mail change (c) The Secretary shall keep a record of all meetings of the Club and of the Board and of all matters of which a record shall be ordered by the Club. He or she shall keep a roll of the members with their addresses, phone numbers, membership status and of their right to appeal the change to the Board. The Secretary shall have charge of the Club's correspondence, notify officers and directors of their election to office and carry out such other duties as are prescribed in the by-laws.

(d) The Treasurer shall collect and receive all moneys due or belonging to the Club. He or she shall deposit the same in a bank approved by the Board in the name of the Club.

The Treasurer may disburse up to \$50.00 for normal operating costs but all amounts over \$50.00 are to be approved by the members of the Club except in a case of dire emergency in which case a majority of the Board of Directors may authorize payment. The books shall at all times be open to inspection of the Board and the Treasurer shall report at every meeting the condition of the Club's finances and items of receipt or payment not before reported. At the annual meeting he or she shall render an account of all moneys received and expended during the previous fiscal year.

(e) The Training Director shall be chairman of the training committee and as such shall be responsible for the presentation and the implementation of the decisions of of the training committee. He or she shall have the ultimate responsibility for the orderly conduct of all training classes.

SECTION 3. Vacancies. Any vacancy occurring on the Board during the year shall be filled for the unexpired term of office by a majority vote of all active members of the Club at its first regular meeting following the creation of such vacancy, or at a special meeting called for that purpose. The Board of Directors shall serve as a nominating committee and submit a nominee to the membership for a vote. Additional nominations may be made from the floor, provided that the person nominated has signified in advance and in writing his willingness to be a candidate. The membership shall be notified in writing at least ten (10) days prior to said meeting that an election will be held.

ARTICLE IV. Committees.

SECTION 1. The Board may each year establish regular committees to be in charge of matches, publicity and advertising, telephoning, and other activities as needed. The chairman of each regular committee shall be appointed by the Board, and the Chairman may then name an appropriate number of members to serve with him or her on the committee.

SECTION 2. The Training Committee shall be a standing committee to which the following special provisions shall apply;

(a) The committee shall consist of the Training Director, who shall be chairman, and two (2) or more members, who shall be appointed by the Director and approved by a majority vote of the membership at the meeting immediately following the Director's election.

- (b) All members of the training committee must have had substantial experience training a dog or instructing an obedience class sometime during the three years prior to their service on the committee.
- (c) The Training Committee shall formulate the policy of training classes regarding fees and refunds, instructor qualifications and authority, class times and locations, and other such matters concerning the operation of training classes. The committee shall also be responsible for training programs and the training techniques to be presented in Club classes.
- (d) Any new policies or training programs and any major changes thereof must be approved by the Board of Directors before being utilized. No training procedure not consistent with the objectives of the Club as stated in Article I, Section 2 shall be adopted by the training committee or approved by the Board.
- (e) The training director may, if needed, appoint a member of the training committee as assistant training director and/or training secretary.

SECTION 3. Special committees to handle a particular function may be established either by the Board or by a majority vote of the membership at a regular or special meeting.

SECTION 4. All committees except the nominating committee shall be subject to the final authority of the Board and any committee chairman appointment may be terminated by a majority vote of the full membership of the Board upon written notice to the appointee. The Board may then appoint successors to those persons whose services have been terminated. Committee charimen may, for good cause, remove a person from their committee.

ARTICLE V. Meetings and Voting.

SECTION 1. Club Meetings. Meetings of the Club shall be held monthly at such time and place as may be designated by the Board of Directors. Notice of each such meeting shall be given by the Secretary at least five (5) days prior to the date of the meeting. The quorum for meetings shall be twenty (20) per cent of the active members.

SECTION 2. Special Club Meetings. Special Club meetings may be called by the President or by a majority vote of the members of the Board who are present and voting at any regular or special meeting of the Board, and shall be called by the Secretary upon receipt of a petition signed by twenty (20) per cent of the active members of the Club. Such special meetings shall be held at such

place, date, and hour as may be designated by the person or persons calling such meetings. Written notice of such a meeting shall be mailed by the Secretary at least five (5) days and not more than fifteen (15) days prior to the date of the meeting. Said notice shall state the purpose of the meeting, and no other Club business may be transacted thereat.

SECTION 3. Board Meetings. Meetings of the Board of Directors shall be held at such hour and place as may be designated by the Board. Emergency meetings of the Board may be called by the President, and shall be called by the Secretary upon receipt of a written request signed by at least three (3) members of the Board. Notice of each such meeting shall be given by the Secretary at least five (5) days prior to the date of the meeting. If telephone notice is given, all Board members not out of town must be reached. The quorum for such a meeting shall be a majority of the Board.

SECTION 4. Voting. Each active member shall be entitled to one (1) vote at any meeting of the Club at which he or she is present. Proxy voting will not be permitted at any Club meeting.

ARTICLE VI. The Club Year, Annual Meeting and Elections.

SECTION 1. Club Year. The Club's fiscal year shall begin on the first day of January and end on the thirty-first day of December.

SECTION 2. Annual Meeting. The annual meeting of the shareholders shall be held at 7:30 p.m. on the 1st Tuesday of January, of each year, if this day is not a legal holiday, if a holiday, then on the next week following that is not a legal holiday. Failure to hold the annual meeting at the designated time shall not work a forfeiture or dissolution of the Corporation.

Section 3. Following the Annual meeting of the shareholders the Board of Directors shall meet to take office, and each retiring officer shall turn over to his or her successor in office all properties and records relating to that office within ten (10) days after the election.

Section 4. Elections. All elections shall be by voice vote unless one or more nominees for same office, then the election will be held by secret ballot. The nominated candidate receiving the greatest number of votes for each office shall be declared elected.

Section 5. Nomination. No person may be a candidate in a Club election who has not been nominated.

- (a) At the regular meeting in August, a nominating committee shall be elected by ballot. This committee shall consist of three (3) members and two (2) alternates. Each member will be allowed to nominate five (5) members on the elective ballot; the three (3) members receiving the highest number of votes shall serve as a nominating committee, with the two (2) receiving the next greatest number of votes serving as alternates and the person receiving the greatest number of votes serving as chairman.
- (b) The nominating committee shall meet within ten days from its election and shall nominate one candidate for each office to be voted upon at the ~~Annual~~ Meeting in November, and shall secure the consent of each nominee. These candidates shall be announced by the secretary by mail to each member at least two (2) weeks prior to the regular meeting in October.
- (c) Additional nominations may be made at the October meeting by any member in attendance, provided that the person so nominated has signified in advance and in writing his willingness to be a candidate. No person may be a candidate for more than one (1) position, and additional nominations which are provided for herein may be made only from among those members who have not accepted a nomination of the Nominating Committee.
- (d) Nominations cannot be made at the Annual Meeting or in any manner other than as provided in this Section.

ARTICLE VII. CERTIFICATES REPRESENTING SHARES

1. Each certificate representing shares of stock of the corporation shall contain on the back thereof in conspicuous type or print substantially the following legend:

added
"A FULL STATEMENT OF THE DENIAL OF THE PREEMPTIVE RIGHT OF SHAREHOLDERS TO ACQUIRE UNISSUED OR TREASURY SHARES OF THE CORPORATION IS SET FORTH IN THE ARTICLES OF INCORPORATION ON FILE IN THE OFFICE OF THE SECRETARY OF STATE OF TEXAS, AND THE CORPORATION WILL FURNISH A COPY OF SUCH STATEMENT TO THE RECORD HOLDER OF THIS CERTIFICATE WITHOUT CHARGE ON WRITTEN REQUEST TO THE CORPORATION AT ITS PRINCIPAL PLACE OF BUSINESS OR REGISTERED OFFICE."

2. One share per Active or Sustaining member shall be issued in his or her name at a par value of \$1.00 per share. The shares of stock will be kept in the possession of the Secretary along with a permanent record of shares issued. Should a member drop out, move or for whatever reason discontinue paying dues, the shares shall be turned back to the Corporation for a par value of \$.50 per share.

ARTICLE VIII. Discipline.

SECTION 1. American Kennel Club Suspension. Any member who is suspended from the privileges of the American Kennel Club automatically shall be suspended from the privileges of this Club for a like period.

SECTION 2. Charges. Any member may prefer charges against a member for alleged misconduct prejudicial to the best interests of the Club. Written charges with specifications must be filed in duplicate with the Secretary together with a deposit of ten (10) dollars which shall be forfeited if such charges are not sustained by the Board following a hearing. The Secretary shall promptly send a copy of the charges to each member of the Board or present them at a Board meeting, and the Board shall first consider whether the actions alleged in the charges, if proven, might constitute conduct prejudicial to the best interests of the Club. If the Board considers that the charges do not allege conduct which would be prejudicial to the best interests of the Club, it may refuse to entertain jurisdiction. If the Board entertains jurisdiction of the charges it shall fix a date of hearing by the Board not less than three (3) weeks nor more than six (6) weeks thereafter. The Secretary shall promptly send one copy of the charges to the accused member by registered mail together with a notice of the hearing and an assurance that the defendant may personally appear in his or her own defense and bring witnesses as he wishes.

SECTION 3. Board Hearing. Should the charges be sustained, after hearing all the evidence and testimony presented by complainant and defendant, the Board may by a majority vote of those present suspend the defendant from all the privileges of the

Club for not more than six (6) months from the date of the hearing and, if it deems that punishment insufficient, it may also recommend to the membership that the penalty be expulsion. Immediately after the Board has reached a decision, its findings shall be put in written form and filed with the Secretary. The Secretary, in turn, shall notify each of the parties of the Board's decision and penalty, if any. Suspension shall not restrict the defendant's right to appear before his fellow-members at the ensuing Club meeting which may consider the Board's decision or recommendation. A two-thirds (2/3) vote of the members in favor of the defendant shall reverse a suspension by the Board.

SECTION 4. Expulsion. Expulsion of a member from the Club may be accomplished only at a meeting of the Club following a Board hearing and upon the Board's recommendation as provided in Section 3 of this Article. Such proceedings may occur at a regular or special meeting of the club to be held within sixty (60) days but not earlier than thirty (30) days after the date of the Board's recommendation of expulsion. The defendant shall have the privilege of appearing in his or her own behalf, though no evidence shall be taken at this meeting. The President shall read the charges and the Board's findings and recommendations, and shall invite the defendant, if present, to speak in his or her own behalf if he or she wishes. The members shall then vote by secret written ballot on the proposed expulsion. A two-thirds (2/3) vote of those present and voting at the meeting shall be necessary for expulsion. If expulsion is not so voted, the Board's suspension shall stand.

IX
ARTICLE VIII. Amendments.

SECTION 1. Amendments to the constitution and by-laws may be proposed by the Board of Directors or by written petition addressed to the Secretary and signed by twenty (20) per cent of the active membership. Amendments proposed by such petition shall be considered by the Board of Directors promptly and must be submitted to the membership with recommendations of the Board by the Secretary for a vote within two (2) months of the date when the petition was received by the Secretary.

SECTION 2. The constitution and by-laws may be amended by a two-thirds (2/3) vote of the members present and voting at any regular or special meeting called for the purpose, provided the proposed amendments have been included in the notice of the meeting and mailed to each member at least two (2) weeks prior to the date of the meeting.

ARTICLE IX. Dissolution.

SECTION 1. Dissolution. The Club may be dissolved at any time by the written consent of not less than three-fourths (3/4) of the members. In the event of the dissolution of the Club, whether

voluntary or involuntary or by operation of law, none of the property of the Club nor any proceeds thereof nor any assets of the Club shall be distributed to any members of the Club, but after payment of the debts of the Club its property and assets shall be given to a charitable organization for the benefit of dogs selected by the Board of Directors.

DTCDC - Regular Meeting
June 7, 1983

The meeting of the Dog Training Club of Dallas County was called to order by the President, Sylvia Littlepage, on June 7, 1983, at 7:32 p.m.

Norma Walker, Sunshine committee, reported of no sickness during the past month, and that we had one gift to be raffled.

Sylvia read the minutes of the previous meeting in the absence of the recording secretary. The minutes of the May 3, 1983, meeting were approved as read. The treasurer receipts and disbursements with a balance in the bank as of 5/31/83 of \$3,063.72, also change of box number Tina Hrnair moved that we accept Melissa Massey, Linda Minick, and Mary Burton into membership. Motion was seconded and carried.

Norma announced that the Dog Club had an article in the Oak Cliff Tribune and Duncanville papers thanks to Marty.

Sylvia announced that the Board Meeting will be June 21, 1983, and a called meeting of the Board will be July 5, 1983, for by-laws only at 7:30 p.m. The club annual picnic will be at Helen's on June 25th at 6:30.....clean up will be on June 23rd.

Pam Lee is the new Building Maintenance Chairman, helping her will be Sandra Moody, and Gail Cain.

Sally Browning, Drill Team, announced that the Drill Team took 3rd place at DOTC....6 teams were entered. We were off ½ point from 2nd place. Sally announced that she will start scent hurdles and if anyone is interested to let her know, she wants to start early in the evenings.

Advertising - Mary Warner tried to work on video presentation for Cube, last Friday night. She will have another session at 7:30 on Friday, June 10, 1983, on how to Leashbreak your puppy.

Helen Cariotis volunteered to take Education.

Fun Match - New chairman, Sharon LaCroix, had no report....will be checking for an available date to have a fun match.

Stephanie Martin gave the report for Christie Hinterman, naming those who are to clean the building in June and July.

Librarian, Amanda Martin, reported that she had purchased several new books to go into the library.

Stephanie Martin, Pawprint Editor, reported that the deadline for submitting the news for the next Pawprint should be to her ready to print on or before, June 21, 1983.

Program - No report.

Linda Minick has volunteered to help on the telephone. Judy Schwander reported that the ad in the Dallas News and the article in Oak Cliff papers helped pick up calls about classes.

Rhonda Chennault, Social Chairman, passed a list around for those present to sign up to bring something for the picnic. She also asked that we bring chairs and whatever we wish to drink. Tables will be furnished.

Purchasing, Ruth Robinson, announced that she had not received enough orders for caps. T-shirts were to be available through Betty Bounds. Ruth said she would try to locate the person and will report later, but wanted everyone to know there would be a delay on the T-shirts.

Training Director, ^{GRACE} Ruth Robinson reported the various legs of members, and that the next classes will start on Monday, July 11th. At this time she does not have any instructors.

Old Business - Carol Day reported that South Oak Cliff and Love Freeway were out of brochures. As soon as new brochures are printed they will be distributed to all vets.

Lynda Holman reported that a number of months ago she had mentioned about bumper stickers. She has written to the company twice asking for a new price list, but to date, has not heard from them.

Grace reported that Brenda Porter resigned as Assistant Training Director and Lynda Holman has volunteered to be the assistant training director.

Val announced that a Mr. Ed's Pet Store does not sell puppies, but maintains a list of breeders that he sends people to. She said that Doctor's Pet Store sells approximately 54 puppies for between \$200.00 and \$400.00 each and a lot are not in good health, sick, and even die. Mr. Ed has organized a breeders group....qualifications are that you have 3 AKC registered dogs. This organization meets once a month, and is also entitled to 15% off anything in the store.

Lynda Holman and Sally Browning mentioned about some brochures from the Animal Protection Institute. They are \$2.00 per 100 brochures and tell about leaving your pet in a closed in or locked car.

Sharon asked if anyone had any suggestions for the Fun Match to be sure to contact her.

There being no further business, Gary Holman moved that the business meeting be adjourned. Motion was seconded, and carried. Meeting adjourned at 8:31 p.m.



Roberta Ladner
Acting Recording Secretary

DTCDC - TREASURER'S REPORT

5-31-83

Balance in bank as of April 30, 1983

\$ 3,174.99

INCOME

Training Fees	\$ 626.50
Equipment Sales	53.00
Dues	20.00
Commissiary	57.25
Sunshine	19.25
T-Shirts	5.00
Outright	14.50
Fun Match	16.00
Training	14.00
Jumps	50.00
Arm bands	16.00
books	11.00
patches	13.00
Building Rental	<u>50.00</u>

Total Income

965.50

DISBURSEMENTS

Utilities	\$ 123.06
Advertising	214.31
Postage	12.00
Printing	76.54
Commissiary	18.26
Equipment	72.35
Housekeeping	157.26
Training	16.80
Building Payment	330.00
Sunshine	16.74
Telephone	29.05
Club operations	<u>10.40</u>

Total Disbursements

1,076.77

Balance in bank as of May 31, 1983

\$ 3,063.72

THE DOG TRAINING CLUB OF DALLAS COUNTY (DTDCDC, INC.)

Minutes of Executive Board Meeting - June 21, 1983

CALL TO ORDER: 7:30 p.m. by president, Sylvia Littlepage

MEMBERS PRESENT:	Sylvia Littlepage	Stephanie Martin
	Tina Hrnccir	Paul Schwander
	Maurine Leffingwell	Mary Warner
	Roberta Ladner	Lynda Holman
	Grace Robinson	Helen Cariotis
	Judy Schwander	

SECRETARY'REPORT: Minutes approved as circulated

COMMITTEE REPORTS:

ADVERTISING/PUBLIC RELATIONS: Mary Warner announced that the tape for Warner/Amx Cable is ready for editing and completion should be soon. Cheryl will check on ad, drop Times Herald for the time being, and add Linda Minick's phone, 227-5386, to the ad with Judy's, 943-8287. Suzanne Nowak, or someone who was present, will be asked to write a short piece for newspaper on the Redbird Mall demonstration for the newspapers. Ruber stamps will be ordered with the new telephone numbers to be used on the cards and brochures. Also a return address stamp with the new address for Roberta's use.

OLD BUSINESS:

1. PICTURE BOARD: Stephanie will proceed when she has some help to help mount the board on the wall.
2. SCENT HURDLE JUMPS: Paul Schwander will work on them.
3. METAL JUMPS: Stephanie said that they were too expensive at this time.
4. SALE OF JUMPS: The unneeded sets have been sold.
5. DONATIONS TO TACA & CHANNEL 13: Two one-year certificates were auctioned, one for \$20.00 and one for \$70.00, and the buyers have contacted Judy.
6. JUDGING SEMINAR: Maurine has not contacted anyone else from outside the club and it was suggested that our club members work up one for later presentation.
7. MEMBER OF THE MONTH: Instead, highlight each new member briefly and maybe an older member also, if space permits. Tina will write these from the bio-forms and give to Stephanie.
8. NEWSPAPER ADS: Bills must be turned to Roberta quickly for payment and Dallas Morning News must be paid in advance.

NEW BUSINESS:

1. PURINA SCORE SHEETS AND FUN MATCH SUPPLIES: This service has been discontinued. Maurine will write and ask for any that are left, and will contact Gaines to see if they can supply these materials. Samples will be retained in the president's, fun match, and training director's file to be copied if necessary.

2. PUPPY CARE BROCHURES: Lynda suggested that the club order these puppy care brochures for distribution to SPCA, Humane Society, and pounds. These would reach the public that do not go to vet's offices and pet stores. Our name and number would be stamped on them. Even though they might not draw many trainers, they would be good community education tools and may be prevent puppies being turned back as adult dogs with problems. Grace made the motion that the club order these brochures. Seconded and passed.

3. ACHIEVEMENT AWARDS: Lynda suggested that the club consider presenting achievement awards at the end of each year, such as "Highest Average in Finishing a Degree," "Oldest Dog to Finish a CD," "Youngest Dog to Finish a CD," etc. Postponed, to be discussed when Appreciation Awards are discussed.

ADJOURNED: 9:05 p.m.

Respectfully submitted,

Maurine

Maurine Leffingwell
Secretary

Board 6-20-83

I Call To order

II MINUTES

III COMMITTEE REPORTS

IV. OLD BUSINESS

1. BROCHURES + BUSINESS CARDS - EACH ADD
PHONE #S 943-8287 OR 227-5386

? ORDER STAMPS

2. PICTURE BOARD - STEPHANIE MARTIN

3. WARNER AMEX - MARY WARNER

4. SCIENT HURDLE JUMPS - PAUL SCHWANDER

5. METAL JUMPS AS USED BY CENTEX KENNEL CLUB
STEPHANIE MARTIN

6. SELLING JUMPS - SUGGESTED PRICE 4500
(? TONI STILL INTERESTED) - WHICH SETS FOR SELL
WHICH SET KEEP?

7. CLUB MINUTES '1/4/83 - BEGINNER + PUPPY GIFT
CERTIFICATE CHANNEL 13 + TACA; BOARD
MINUTES '1/18 - STATES 2 - 1 YR FREE TRAINING
CHANNEL 13 KERA - I THOUGHT @
B + P SAT + SUN

8. JUDGING SEMINAR

9. MEMBER OF MONTH

10. NEWSPAPER ADS - BILLS ETC

11. OTHER OLD BUSINESS

12. NEW BUSINESS

DTCDG, INC.

Minutes from Monthly Meeting - June 25, 1983 (July Meeting)

The Summer Picnic Meeting for the month of July was held June 25, 1983 at Helen Cariotis's house at 6:30 p.m. Meeting called to order at 7:10 p.m.

SECRETARY'S REPORT: Waived

TRASURER'S REPORT: Waived

COMMITTEE REPORTS:

MEMBERSHIP COMMITTEE: Melissa Massey was recommended for membership, it was seconded, and approved.

TRAINING COMMITTEE: Grace announced that the next classes will begin July 11, 1983. Bobbie Stout will teach beginners and puppy class needs an instructor.

Cathy Karr handed out C.D. plaques to four new C.D. dogs and their trainers. They were Clipper and Janet Baker, Bo and Gail Cain, Nan Chao and Rita Rutledge, and Josh and Toni Berger.

ADJOURMENT: 7:25 p.m. so all present could partake of the delicious food prepared by the club members.

Sincerely,



Maurine Leffingwell,
Secretary

Board Meeting from 7-5-83 - By-laws

Grace moved that a section on Suspension be incorporated into the by-laws. Motion was seconded. Discussion was held and motion failed.

Marty moved that under the Membership Section we include the Classification of members, with the basic requirement pertaining to each, with all classes of members to abide by AKC Rules and subject to all requirements as set forth in Company policy (Membership packet.) Roberta Seconded, lengthy discussion was held. Vote was taken and agreed upon by the majority board members present.

All board members agreed on the different classification of members to be as follows:

1. Active
2. Associate
3. Joint
4. Junior

Discussion was held regarding the membership section of the by-laws and the dues section of the by-laws. (See enclosed copy of what has been agreed on the by-laws to date.) (Parts left out of the by-law's will be incorporated into the Membership packet when we finish redoing the by-laws.)

Meeting adjourned at 9:30 p.m.

ADDENDUM: 07-07-83 All board members contacted by telephone and unanimously approved Sharon LaCroix's request to sell items at the fun matches to help defray her gasoline expenses to and from the building.

CONSTITUTION AND BY-LAWS
DTCDC, INC., dba
THE DOG TRAINING CLUB OF DALLAS COUNTY

ARTICLE I. NAME AND OBJECTIVES

Section I - The name of the Club shall be DTCDC, INC., dba The Dog Training Club of Dallas County.

Section II - The objectives of the Club shall be:

- (a) To develop and present training programs which will produce dogs which are both obedient and happy, a source of pleasure and pride to their families and good citizen to their communities.
- (b) To promote obedience training, the sport of obedience, and responsible dog ownership.
- (c) To prepare trainers and dogs for successful competition in obedience trials.

Section III - The Club shall not be conducted or operated for profit and no part of any profits or remainder or residue from dues or donations to the Club shall inure to the benefit of any member or individual.

ARTICLE II. MEMBERSHIP

Section I - Membership shall be open to any person of good character who is interested in furthering the objectives of this organization as stated in Article I. Membership is divided into the **following classes**:

- A. ACTIVE MEMBERSHIP: For persons eighteen (18) years old or older who are willing to attend club meetings and to contribute their time on a regular basis to the tasks involved in maintaining the club's activities. Only active members may vote at club meetings.
- B. ASSOCIATE MEMBERSHIP: For persons eighteen (18) years old or older who wish to be affiliated with DTCDC, Inc., and help further its objectives but who do not meet the requirements of meeting attendance or participation in club work necessary for active membership.

Associate members shall enjoy all rights and privileges of club membership except voting rights and such privileges as may be specifically restricted by the Board of Directors, Training Committee, or by the majority vote of the general membership.

- C. JUNIOR MEMBERSHIP: For persons under eighteen (18) years of age. Junior members may not vote and may not hold a position on the Board of Directors. All other club positions and privileges shall be open to them unless specifically denied by the Board of Directors, Training Committee, or by a majority vote of the general membership.
- D. JOINT MEMBERSHIP: For 2 people residing in the same household desiring to hold club membership jointly. They shall have the same rights and privileges as active members if either of them fulfills the obligations of attendance and participation required for active membership; except that only one member of a joint membership may vote at any club meeting both individually fulfill the active membership requirements.

Section II. Dues - Dues for each type of membership shall be determined by the Board of Directors and approved by majority vote of active members.

- A. Dues for all classes of membership shall be payable in full on or before January 1 of a calendar year.
 - (a) Late payment of dues shall be subject to a penalty to be determined by the Board of Directors and approved by majority vote of active members.
 - (b) Dues shall be prorated to $\frac{1}{2}$ for any persons whose application is approved after June 30 of the calendar year.

THE DOG TRAINING CLUB OF DALLAS COUNTY (DTCDC, INC.)

Minutes of Executive Board Meeting - July 19, 1983

CALL TO ORDER: 7:40 p.m. by president, Sylvia Littlepage

MEMBERS PRESENT:	Sylvia Littlepage	Paul Schwander
	Tina Hrcir	Lynda Holman
	Maurine Leffingwell	Pam Lee
	Roberta Ladner	Helen Carlotis
	Grace Robinson	Stephanie Martin
	Judy Schwander	
	Toni Berger	

SECRETARY'S REPORT: Minutes approved as circulated

TREASURER'S REPORT: Roberta asked that all club members who collect money please turn them in in a timely manner.

OLD BUSINESS:

1. Achievement Awards: See attached list of suggested awards. Selections will be made from these at a later date. Toni, Lynda, and Maurine will draw up guidelines for qualifications for the Gaines Sportsmanship Award.

NEW BUSINESS:

1. Insurance: Sylvia suggested that if possible the club should obtain liability insurance. Grace, Norma, Toni and Roberta will check into this.
2. Nominating Committee: To be elected at the August meeting.
3. Revision in Bylaws regarding length of board term: Proposal for change in Bylaws, Article III, Section 2, Paragraph F, to read as follows: "No person may hold the same elected office for more than two (2) successive terms, EXCEPT UPON YEARLY BOARD RECOMMENDATION AND APPROVAL BY TWO-THIRDS VOTE OF MEMBERS PRESENT AND VOTING AT ANY REGULAR OR SPECIAL MEETING CALLED FOR THE PURPOSE." Grace made the motion for revision and motions passed by vote of all present.
4. Ladder: Pam Lee is looking into purchase of a good ladder for use in and out of the building. Will report at a later date.

ADJOURNED: 9:00 p.m.

Respectfully submitted,

Maurine

Maurine Leffingwell
Secretary

Maxine

Possible DTCD year-end awards:

1. Highest average of 3 scores in Regular Classes at AKC Trials with one dog. (maybe group plaque)
2. Youngest dog earning a CD
3. Oldest dog to earn a CD
4. Earns Sportsmanship Award
5. Top Ten Competition - points awarded based on scores earned during the year
6. Highest average in completing a Utility title, an Open title, and a Novice title - with awards also for runner-up in ea. division
7. ~~Youngest~~ Most number of shows / year.
8. Most NQ's.
9. Highest scoring Jr. Handler (avg)
10. Highest scoring Sr. Handler (average)
11. Most improved score in series of legs.

Sylvia

Possible DTCD year-end awards:

1. Highest average of 3 scores in Regular Classes at AKC Trials
2. Youngest dog earning a CD
3. Oldest dog to earn a CD
4. Gaines Sportsmanship Award
5. Top Ten Competition - points awarded based on scores earned during the year
6. Highest average in completing a Utility title, an Open title, and a Novice title - with awards also for runner-up in ea. division
7. MOST NUMBER OF SHOWS/YEAR
8. MOST NQs
9. HIGH SCORING JR HANDLER IN CLUB
10. HIGH SCORING SR " " CLUB
11. MOST IMPROVED SCORE IN 1ST + LAST LBG
12. HIGHEST AVG/YEAR FOR DOG

AVGAVG

DTCDC, INC.

Minutes from Monthly Meeting - August 2, 1983

The regularly scheduled meeting of the DTCDC, INC. was called to order at 7:35 p.m. by the president, Sylvia Littlepage.

ANNOUNCEMENTS:

1. Sylvia announced that Norma Walker's husband and Lynda Holman's father, Jack Walker, passed away July 31, 1983 and that the funeral is scheduled for Wednesday, August 3, 1983, at 10:00 a.m. at Clayton Brothers in Duncanville, Texas.
2. Sylvia reminded the membership that the nominating committee will be selected during new business and stated that the list published in the Pawprint was an individual's suggestion only.
3. Upcoming dates:
 - 08-16-83 - Board Meeting
 - 08-18-83 - Building Cleanup
 - 09-06-83 - Club Meeting

SUNSHINE COMMITTEE: In Norma's absence, Ruth Robinson announced that the club had sent flowers to Norma and Lynda. Also that Norma had gotten a gift to Janet Baker and her new baby born July 27, 1983 and also to Isabelle and Steve Bennett for their new baby girl also. Two birthday gifts were raffled to raise money for the Sunshine Committee.

SECRETARY'S REPORT: The minutes of the previous meeting were approved as read.

TREASURER'S REPORT: See complete reports attached for the last two months.

Balance in Bank as of May 31, 1983	\$ 3,063.72
Income	959.50
Disbursements	1,504.85
Balance in Bank as of June 30, 1983	\$ 2,518.37
Balance in Bank as of June 30, 1983	\$ 2,518.37
Income	1,684.40
Disbursements	921.49
Balance in Bank as of July 25, 1983	\$ 3,281.28

COMMITTEE REPORTS:

BUILDING MAINTAINANCE: Pam reported that an eight-foot aluminum ladder will cost between \$50.00 and \$75.00 and asked club permission to shop for and purchase such a ladder. Motion was made, seconded, and passed that she do so.

BUILDING RENTAL: Mary Jeanne announced that the Chihuahua Club has the building rented for the Saturday following TKC and clean up will be arranged accordingly.

DRILL TEAM: Sally announced that at the September meeting Grace will begin instruction on dumbbell training for all people interested in Scent Hurdle Team, and practice will begin in September.

EDUCATION, ADVERTISING, & PUBLICITY: Sylvia announced that we now have rubber stamps with telephone numbers for the card and brochures. Helen

August 2, 1983 (cont.)

referred members to the Pawprint for the Education report. Cheryl said that she would check on the Dallas Morning News ad. Ruth told of her interview with the Lancaster paper which should appear Thursday and asked all to look for it.

FUN MATCH: There will be a fun match at the building August 28, 1983. Help and judges are needed.

LIBRARY: Amanda reminded the membership that two books are still missing and asked for help locating them and announced some new additions to the library.

SOCIAL: Rhonda was absent so Sylvia asked if there was interest in a Summer Watermelon Social, but with the fun matches and everyone so busy, it was not felt possible at this time.

PURCHASING: Ruth mentioned that there is a new supply of Outright and a new price list, be sure everyone pays off leaves a note to the effect that they owe for their purchase.

TRAINING COMMITTEE: Grace announced upcoming fun matches for August and September. New classes began July 11, 1983 with Janice teaching Beginners and Grace teaching Puppies. Future classes are: August 10, 1983 with Kristy Hinterman teaching Beginners and Toni Berger teaching Puppies, and September 26, 1983 with Barbara Thompson teaching Beginners and Pam Lee taking Puppies. Grace asked for someone to take the five week class, Introduction to Companion Dog Training, since Helen will be spending time with her father following her mother's death. Kathy and Grace have begun a new file on 1982-1983 classes and some class registrations and summary sheets are missing. Please check to see if you have any at home.

OLD BUSINESS: None

NEW BUSINESS:

1. NOMINATING COMMITTEE SELECTION: Pieces of paper were passed out and Sylvia directed that five names be written on the paper and turned to Kathy Carr for tabulation. Any active club member may be written, not necessarily from the list in the Pawprint.

Grace asked for and received permission to make a statement on the publishing of the suggested list in the Pawprint. She spoke to the fact that this is in contrast to club practice and should not have been done because it could be misinterpreted and could exert outside influences upon the free selection of a nominating committee.

Ballots were counted and the following people will serve on the committee: Chairperson: Helen Cariotis, Lynda Holman, Ruth Robinson Marty Martin, Judy Schwander, and Maurine Leffingwell (there will be six because of a tie).

2. PROPOSED BYLAWS CHANGE: Sylvia corrected the wording in the Pawprint to read as follows: Delete "As an annual exception for Treasurer....", correct to read as follows: Article III, Section 2, Paragraph F, "No person may hold the same elected office for more than two (2) successive terms, EXCEPT UPON YEARLY BOARD RECOMMENDATION AND APPROVAL BY TWO-THIRDS VOTE OF MEMBERS PRESENT AND VOTING AT ANY REGULAR OR SPECIAL MEETING CALLED FOR THE PURPOSE."

August 2, 1983

3. SYLVIA'S RESIGNATION: Sylvia read a letter of resignation from the presidency of DTCCDC, Inc. effective immediately due to personal reasons. In Tina Hrnecir's absence, Maurine Leffingwell accepted the letter and the meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Maurine

Maurine Leffingwell
Secretary

DTCDC - TREASURER'S REPORT

6-30-83

Balance in bank as of May 31, 1983

\$ 3,063.72

INCOME

Training Fees	\$ 740.00
Equipment Sales	54.75
Commissiary	47.75
Sunshine	12.50
Outright	22.50
Ret'd. Check	70.00
Book	<u>12.00</u>

Total Income

959.50
~~959.50~~

DISBURSEMENTS

Utilities	\$ 53.95
Advertising	93.93
Postage	24.00
Printing	324.82
Commissary	40.16
Housekeeping	47.41
Training	42.00
Telephone	29.05
Outright	519.53
Building Payment	<u>330.00</u>

Total Disbursements

1,504.85

Balance in bank as of June 30, 1983

\$ 2,518.37

DTCDC - TREASURER'S REPORT

7-25-83

Balance in bank as of June 30, 1983

\$ 2,518.37

INCOME

Training Fees	\$1,525.50
Equipment Sales	80.50
Commissiary	59.65
Outright	18.50
rulebook	<u>.25</u>

Total Income

1,684.40

DISBURSEMENTS

Utilities	\$ 76.22
Advertising	84.75
Equipment	208.25
Housekeeping	112.50
Telephone	29.05
Building Payment	330.00
Club operations	25.58
Advertising	<u>55.14</u>

Total Disbursements

921.49

Balance in bank as of July 25, 1983

\$ 3,281.28

THE DOG TRAINING CLUB OF DALLAS COUNTY (DTCDC, INC.)

Minutes of Executive Board Meeting - August 16, 1983

CALL TO ORDER: 7:35 p.m. by acting president, Tina Hrcir

MEMBERS PRESENT:	Tina Hrcir	Pam Lee
	Maurine Leffingwell	Stephanie Martin
	Grace Robinson	Sylvia Littlepage

SECRETARY'S REPORT: Minutes of previous meeting approved as circulated

TREASURER'S REPORT: No report

OLD BUSINESS:

1. COPY MACHINE: Discussion of purchase of copy machine tabled until more information can be obtained.
2. GAINES SPORTSMANSHIP AWARD: Guidelines for selection will be published in Pawprint, nominations will be taken from the floor at the September meeting, and selection will be by secret, written ballot at that meeting. In addition, the club will present the following special awards: "Dog with highest average of three scores in regular classes at AKC trials, " and "Dog with most improvement from first AKC qualifying leg to highest qualifying leg."
3. INSURANCE: Grace reported that a multiperil policy would probably be cheaper, and she will check further and report next meeting.
4. LADDER: Pam reported that the ladder will be purchased Thursday and at the building for use at that time.

NEW BUSINESS:

1. STEWARDS FOR TKC: Volunteers are needed to steward an obedience ring at TKC Friday, September 16, 1983, if we are asked as we have been in the past.
2. KEYS: Grace will have new keys made.
3. NOMINATION OF CANDIDATE TO FILL VACANCY OF PRESIDENT: Sharon LaCroix was nominated by the board and agreed to serve if elected, Sylvia's un-completed term of office.

ADJOURNED: 9:10 p.m.

Respectfully submitted,

Maurine

Maurine Leffingwell
Secretary

August 17, 1983

Dear Board Member:

Please read the copy of the Executive Board Meeting minutes. There will be a telephone canvass of all board members for approval of the business conducted at this meeting. If you have not been contacted by Tuesday night, August 23, 1983, please contact Tina Hrcir, or Grace Robinson, or Maurine Leffingwell with your approval or rejection of the action taken August 16, 1983.

If you have any questions, please contact one of the members mentioned above.

Thank you,

Maurine

Maurine Leffingwell
Secretary

DTCDC, INC.

Minutes from Monthly Meeting - September 6, 1983

The regularly scheduled meeting of the DTCDC, Inc. was called to order by acting president, Tina Hrnair, at 7:35.

ANNOUNCEMENTS:

09-20-83: Board Meeting
09-22-83: Building Cleanup
10-04-83: Club meeting

SECRETARY'S REPORT: The minutes of the August meeting were approved as read.

TREASURER'S REPORT: See complete report attached, accepted as read.

Balance in Bank July 25, 1983	\$ 3,281.28
Income	1,042.21
Disbursements	1,390.13
Balance in Bank August 31, 1983	\$ 2,933.36

SPECIAL ELECTION TO FILL VACANCY IN PRESIDENCY:

The secretary read the minutes from the Executive Board Meeting August 16, 1983. The board nominated Sharon LaCroix to fill the vacancy in the presidency. Lynda Holman made the motion that Sharon be elected by acclamation, motion seconded by Marty Martin, and approved by club vote.

Tina turned the meeting over to Sharon LaCroix.

COMMITTEE REPORTS:

MEMBERSHIP COMMITTEE: Norma read an application for membership from Ann'a Zimmer who trains a Great Dane and introduced her to the membership. Her application will be voted on at the October meeting.

HOUSEKEEPING: Christy announced that cleanup will be September 22, 1983 and if you are on the list, please contact her if unable to work that night. Under no circumstances should a member do the cleanup by his/herself. Call Christy to reschedule the date.

TRAINING COMMITTEE: New Classes: September 26, 1983, Barbara Thompson - Beginners, and Pam Lee - Puppy; October 5, 1983, Tina Hrnair - Beginner, Puppy class - still open. Prenovice classes begin September 22, 1983 with Brenda Porter taking the class and October 27, 1983 with Helen Carlotis teaching. Open class begins October 11, 1983.

New Degrees: Man and Rita Rutledge awarded Companion Dog plaque.
Reggie and Pam Lee awarded a Companion Dog plaque.

Grace announced a Training Committee Meeting for September 13, 1983, mainly to discuss the "Introduction to Companion Dog Training" course; but if time allows other topics will be discussed. All interested people are urged to attend at the building at 7:30 p.m.

BUILDING RENTAL: Mary Jeanne announced that the building is rented to the Chihuahua club September 24, 1983.

DRILL TEAM: Sally encouraged everyone who has a dog that will drop on recall, come out and practice team for DOTC in December.

September 6, 1983 cont.

COMMISSARY: Kathy reported that the machine is being kept full of drinks and empty of money.

LIBRARY: Amanda announced that two books are still missing and that she will make bookmarks that will be available to use in the books. Donations for new books were taken.

BUILDING MAINTAINANCE: Pam said that a wooden ladder rather than an aluminum one was purchased because the wooden one was on sale and it is now at the building for use.

FUN MATCH: Sharon that the match held August 28, 1983 was successful with 15 original entries and 12 additional entries and that Gene Norman and Trudel were high scoring dog in match from Novice A with a score of 195½.

NOMINATING: Helen announced that nominating committee met and recommends the following slate of officers for the November election:

President: Narty Martin
Vice President: Tina Hrnair
Secretary: Mary Jeanne Naugle
Treasurer: Roberta Ladner
Training Director: Grace Robinson
Delegate at Large: Pam Lee
Delegate at Large: Lannie Johanson

Nominations from the floor will be taken during the October meeting and letters of consent from those nominated must be filed with the secretary prior to the October meeting.

EDUCATION COMMITTEE: Helen asked for suggestions for demonstrations and speakers to be undertaken by the club.

PAWPRINT: Stephanie reported that the past archives from the Pawprint are now on file at the building and all who are interested are invited to look at them, but please do not remove them from the building.

REGISTRATION: Judy reported that registrations are down and please refer all possible to classes.

*Correction: Article III, Section 2, Paragraph F: No person may hold the same elected office for more than two (2) successive terms, except the treasurer upon yearly board recommendation and

1. BY-LAWS CHANGE: Sylvia made a motion to amend the amendment to read as follows: ~~*"As an annual exception for Treasurer, no person may hold the same elected office for more than two (2) successive terms, except upon yearly board recommendation and approval by two-thirds vote of members present and voting at any regular meeting"~~, Article III, Section 2, Paragraph F. The amendment to the amendment was passed and the amendment as amended was passed. approval by two-thirds vote of members present and voting at any regular meeting called for the purpose.

Stephanie nominated Roberta Ladner for treasurer and it was seconded and passed.

2. SPECIAL ACHIEVEMENT AWARDS: Two new awards are recommended by the board to be given at the Annual Meeting. These are "The Dog with the highest average of three scores in AKC Trials who Finished the degree before 11-01-83" and "The Dog with the Most Improvement from first leg to highest leg who finished degree before 11-01-83". Motions were made and seconded for acceptance of these two awards and both were approved.

September 6, 1983 cont.

It was also recommended by the board that the club award the Gaines Medal for Good Sportsmanship this year. Marty Martin made the motion and Stephanie seconded that the club do so. The following members were nominated from the floor and voting was by written, secret ballot: Norma Walker, Lynda Holman, Helen Cariotis, and Pam Lee. The vote will be kept secret and not announced until the annual meeting: Roberta counted the votes and Sharon and Maurine checked results. Norma Walker - 12 votes, Lynda Holman - 10 votes, Helen Cariotis - 9 votes, Pam Lee - 4 votes. Norma Walker will be awarded the medal at the meeting.

NEW BUSINESS:

1. NADOI (National Association of Dog Obedience Instructors): Helen said that she is a member of this organization and finds it very informative and educational, and encouraged other instructors to make application and join. Eventually we might be able to have our own chapter in this area.

ADJOURNMENT: Motion made by Gary Holman at 9:30 p.m. approved. Meeting adjourned.

Respectfully submitted:



Maurine Leffingwell
Secretary

DTCDT - TREASURER'S REPORT

8-31-83

Balance in bank as of July 25, 1983 \$ 3,281.28

INCOME

Training Fees	\$ 902.00
Equipment Sales	58.20
Dues	10.00
Commissiary	59.61
Sunshine	<u>12.40</u>

Total Income 1,042.21

DISBURSEMENTS

Utilities	\$ 162.22
Advertising	114.92
Postage	12.00
Printing	559.34
Commissiary	56.23
Housekeeping	4.35
Telephone	58.10
Sunshine	67.06
Building Payment	330.00
Outright	<u>25.91</u>

Total Disbursements 1,390.13

Balance in bank as of August 31, 1983 \$ 2,933.36

9-6-83

I MOVE THAT THE AMENDMENT BE

ARTICLE III
SECTION 2,
PARAGRAPH F

AMENDED TO READ: "No person may hold
the same elected office for more than
two (2) successive terms, EXCEPT THE
TREASURER UPON YEARLY BOARD RECOMMENDA-
TION AND APPROVAL BY TWO-THIRDS VOTE
OF MEMBERS PRESENT AND VOTING AT ANY
REGULAR ~~OR SPECIAL~~ MEETING CALLED
FOR THE PURPOSE".

Sylvia Lulligay, RN

SECONDED BY: Marty Martin

BYLAWS CHANGE: Article III, Section 2, Paragraph F: "No person may hold the same elected office for more than two (2) successive terms, except the treasurer upon yearly board recommendation and approval by two-thirds vote of members present and voting at any regular meeting called for the purpose,"

THE DOG TRAINING CLUB OF DALLAS COUNTY, INC. (DTCDC, INC.)

Minutes of Executive Doard Meeting - September 20, 1983

CALL TO ORDER: 7:50 p.m. by president, Sharon La Croix

MEMBERS PRESENT:	Sharon La Croix	Pam Lee
	Tina Hrnacie	Sandra Moody
	Maurine Leffingwell	Paul Schwander
	Judy Schwander	Lannie Johansen
	Toni Berger	Lynda Holman
	Grace Robinson	

SECRETARY'S REPORT: Minutes of previous meeting approved as circulated. Delete Carolynn and Jennifer Bates from list of Sustaining Members, and due to three absences in a row from club meetings, add Jackie Hunt and Donnie and Michele Landrum.

TREASURER'S REPORT: No report due to absence of Roberta from illness. All monies and bills please give to Grace and she will take them to Roberta.

OLD BUSINESS:

1. COPY MACHINE: There was further discussion on used, reconditioned machines. Grace also suggested that a card file be kept on all members who have access to a copy machine and copy some club work with the amount and requirements. Purchase of a machine was tabled for further discussion.
2. SPECIAL AWARDS: The application for the Gaines Medal has been mailed and should be here in plenty of time for the Annual Dinner. Discussion on purchase of amall wooden boxes for the other two awards was conducted and pictures in the Best Catalog were studied. Grace moved that the club purchase the smaller box and affix an obedience medallion and plate on the top. Maurine will check on the boxes and take them to Discount Trophy if they are suitable. The wording on the plates will read as follows: "Highest Average" and "DTCDC, INC. - 1983" and "Most Improved" and "DTCDC, INC. - 1983".
3. INSURANCE: Tabled

NEW BUSINESS:

1. NOVEMBER MEETING: The board will recommend to the club membership that there be a regularly scheduled meeting on November 1, 1983, Tuesday, at regular time to transact all business, including election of officers, to satisfy incorporation rules and that the "Annual Dinner" be scheduled December 3, 1983 and substitute for the December meeting and Christmas Party.
2. FUN MATCH: Sharon will schedule one either November 6, 1983 or November 13, 1983. There was discussion of purchase of Sharon's rosettes for graduation and fun matches. Sharon will make a display for the club meeting.

ADJOURNED: 9:00 p.m.

DTCDC, INC.

Minutes of Monthly Meeting - October 4, 1983

The regularly scheduled meeting of the DTCDC, INC. was called to order by the president, Sharon LaCroix, at 7:40 p.m.

ANNOUNCEMENTS;

Norma Walker announced that Linda Minick was in the hospital and Charles Lee was born today weighing eight pounds, three ounces. Norma will take Linda a little boy's outfit for the baby. There were no Sunshine Committee gifts to raffle this month.

October 13, 1983 - Building Clean up

October 18, 1983 - Board Meeting

November Meeting - To be announced

SECRETARY'S REPORT: Minutes approved with the following corrections: 1. Gene Norman and Trudel's score at the August 28, 1983 Fun Match was 195 not 195½ as reported, 2. The two special awards should read as follows: "The Dog with the Highest Average who Finished in 1983 prior to November 1, 1983" and "The Dog with the Most Improvement from First Leg to Highest Leg who finished in 1983 prior to November 1, 1983."

TREASURER'S REPORT: See complete attached report, accepted as read.

Balance in Bank August 31, 1983	\$ 2,933.36
Income	1,338.41
Disbursements	651.47
Balance in Bank September 30, 1983	\$ 3,620.30

COMMITTEE REPORTS:

TRAINING COMMITTEE: Grace presented a plaque to Sandra Moody and Zipper on the completion of their C.D. Scores were 191½+, 191, & 189½.

The following legs were earned: Nanook and Lannie Johansen: 1st leg, TKC - 191
2nd leg, FWKC - 180

New Classes: Wednesday night, October 19, 1983 - Beginner: Christy Hinterman
Puppy: Gail Cain

Thursday, Prenovice, October 27, 1983 - Helen Cariotis

Tuesday, Open, Mary Jeanne Naugle, Rita Rutledge, assistant.

Open: 7:00 to 8:00, Utility: 8:00 to 9:00

Training Committee Report: Suggestions were made by Gail Cain for facilitating first night enrollment and many have been implemented, such as different tables for preenrolled and registering dogs, signs to show location, prices, etc. A special enrollment team of four members will be organized for first night enrollment. These people will help on first nights in addition to class assistants. This team will be composed of the following people: Toni Berger, Gail Cain, Pam Lee, and Roberta Ladner. The following changes were suggested for the registrations: a blank for the color of the dog and for noting purchase of a collar and lead. The format of the Prenovice class was discussed and it was decided to leave it on Thursday night and one hour in length. A special polish class for novice will be considered for Saturday morning.

Conformation Class: After some discussion, Lynda made a motion that those who are interested in such a class, form a committee, work out a program, find an instructor, and present this information to the Training Committee. Carol Day volunteered to be chairperson. Motion passed and Carol was appointed.

October 4, 1983 cont.

EDUCATION: Helen has about ten nursing home demonstrations lined up and needs volunteers, especially those who can help out during the day, please sign up. Marty has a news release she will try and get into the papers. Lynda made a motion to purchase two books on pet facilitated therapy. Ruth seconded the motion and it was passed.

MEMBERSHIP: Tina Hrnclir introduced Joan Harris who is applying for membership, and made the motion to accept Ann'a L. Zimmer's application for membership. Grace seconded and motion passed.

Melissa Massey suggested that members need to make new members feel more welcome and at home. Helen suggested that maybe refreshments would encourage everyone to stay around and visit.

PURCHASING: Ruth reported that she is trying to work out something with T-Shirts Unlimited and anyone interested in jackets, please see her.

BUILDING MAINTAINANCE: Lannie Johansen and husband came out and fixed the guttering on the building so the water will drain away properly.

FUN MATCH: Sharon asked the membership to decide if November 6 or 13, 1983 would be better for a fun match. It was preferred on November 13, 1983 with registration at 12:00 noon and judging to begin at 1:00. Volunteers are needed.

NOMINATING COMMITTEE: Helen announced that the committee proposes the following slate of candidates:

President:	Marty Martin
Vice President:	Tina Hrnclir
Secretary:	Mary Jeanne Naugle
Treasurer:	Roberta Ladner
Training Director:	Grace Robinson
Delagate at Large:	Lannie Johansen
Delagate at Large:	Pam Lee

The following nominations were taken from the floor:

1. Sylvia Littlepage nominated Stephanie Martin for Training Director and Tina Hrnclir seconded the nomination.
2. Mary Burton nominated Rita Rutledge for Vice-President and Sandra Moody seconded the nomination.
3. Pam Lee nominated Lynda Holman for President and Rita Rutledge seconded the nomination.

All nominees had letters of consent on file with the secretary prior to the meeting. The nominations are official and will be reflected on the ballot. The out-going Board Members who are not up for election will serve as tellers. These people are Toni Berger, Sharon LaCroix, Judy Schwander, and Maurine Leffingwell.

OLD BUSINESS:

1. ANNUAL DINNER: Longhorn Barbecue will cater a complete barbecue dinner at the building for \$4.40 a person. Sylvia made the motion that this dinner be held on December 3, 1983 with December 2, 1983 being the second choice. This motion passed and Gary Holman will check with the catering service and clear a date with them.

NEW BUSINESS:

1. NOVEMBER MEETING: After some dicussion and a recommendation by the Board, Sylvia made the motion to have an Annual Meeting on the first Tuesday of Nov-

October 4, 1983 cont.

ember to transact the necessary business of the corporation, and secondly, to prepare a secret, written ballot for the election of officers, and thirdly, to have an Annual Awards Dinner at a later date, possibly early December to substitute for the December meeting. Marty seconded the motion and it passed. A motion was also made to have the dinner in a Christmas theme. Rhonda will be notified and will work out details.

2. COPY ACCESS FILE: Grace suggested that a file be kept on people that have limited access to copy machines with the amount they can copy and the requirements; paper was passed around and members that can do limited copies for the club were asked to sign their name with what they can do and file cards will be made for club use.

ADJOURNED: Motion for adjournment made at 9:30 p.m. by Gary Holman. Motion passed.

Respectfully submitted,



Maurine Leffingwell
Secretary

DTCDC - TREASURER'S REPORT

9-30-83

Balance in bank as of August 31, 1983

\$ 2,933.36

INCOME

Training Fees	\$1,033.50
Equipment Sales	106.50
Dues	10.00
Commissiary	113.96
Sunshine	19.00
Outright	25.00
Fun Match	22.48
Training	9.02
Telephone	(1.80)
Rule book	<u>.75</u>

Total Income

1,338.41

DISBURSEMENTS

Utilities	\$ 94.20
Advertising	61.40
Postage	20.00
Printing	45.15
Housekeeping	30.01
Ladder	33.59
Sunshine	22.50
Building payment	330.00
Club operations	<u>14.62</u>

Total Disbursements

651.47

Balance in bank as of September 30, 1983

\$ 3,620.30

DTCDC, INC. - Minutes of Executive Board Meeting, October 19, 1983

CALL TO ORDER: Meeting was called to order at 7:40 p.m. by the president, Sharon LaCroix.

MEMBERS PRESENT:	Sharon LaCroix	Lynda Holman
	Tina Hrnair	Pam Lee
	Maurine Leffingwell	Norma Walker
	Roberta Ladner	Stephanie Martin
	Grace Robinson	Paul Schwander
	Toni Berger	Valerie Fare
	Judy Schwander	

SECRETARY'S REPORT: Minutes of previous meeting approved as circulated. Due to three consecutive absences from monthly meetings, Beth and Dana Lachnitt will be added to the list of sustaining members.

TREASURER'S REPORT: No report

OLD BUSINESS:

1. FILE OF MEMBER AVAILABILITY TO COPY ACCESS: There will be a file of member's names who have limited or unlimited access to copy equipment kept at the building. If copies are needed, check this file.
2. ANNUAL DINNER: The Annual Awards Dinner will be held December 3, 1983 at 6:30 p.m. at the training building. It will be a catered barbecue with a Christmas Theme. Cost will be \$5.00 per plate with reservations and payment due by November 15, 1983. Refunds available up to November 27, 1983. Anyone who is interested may bring a wrapped "doggie gift" to be raffled off.
3. DALLAS COUNTY HUMANE SOCIETY MEMBERSHIP: The club has become a member of the Dallas County Society at the contributing level for a \$25.00 donation. This organization has provided brochures to the club free of charge in the past. Lynda will obtain information on a similar membership in SPCA. Grace made the motion and Toni seconded it and it passed.
4. FUN MATCH: There will be a fun match November 13, 1983, registration begins at 12:00 p.m. and judging at 1:00 p.m. Judges are needed for Pre-novice and Utility, also stewards and helpers. Volunteer to Sharon.

NEW BUSINESS:

1. JEFFERSON STREET HALLOWEEN PARADE: There will be a Halloween Parade down Jefferson Blvd. October 29, 1983. The club will send an entry and if something cannot be organized by then, it will be cancelled. Interested parties meet at (:30.
2. PAID ADVERTISING IN PAWPRINT: All paid advertising appearing in the Pawprint must be approved by the board and identified as such.
3. BILL CHAILLOT'S UTILITY CLASS: Valerie Fare contacted Bill about teaching a utility class at the building on Tuesday nights at 8:00 p.m. Bill's fee would be \$35.00 per session, tentatively a 13-week session is planned. Training fees would be \$50.00 for members and \$65.00 for non-members. There should be a class limit of eight. Beginning date would be somewhere in November. This will be brought before the November meeting for club approval.

Meeting adjourned at 9:00 p.m.

Maurine Leffingwell

DTCDC, INC. ANNUAL MEETING - November 1, 1983

The regularly scheduled meeting of the DT CDC, INC. was called to order by the president, Sharon LaCroix, at 7:35 p.m.

SUNSHINE COMMITTEE: Norma Walker announced that there were three gifts to raffle and passed the box with tickets. Linda Minick was presented with a gift for her new baby boy and opened and showed the little boy outfit.

ANNOUNCEMENTS:

November 17, 1983 Building Cleanup
November 15, 1983 Executive Board Meeting
December 3, 1983 December Meeting

SECRETARY'S REPORT: The minutes of the previous meeting were approved as read. A thank you note was read from Linda Minick and posted.

TREASURER'S REPORT: See complete attached reports. Accepted as read.

Balance in Bank September 30, 1983	\$ 3,620.30
Income	802.35
Disbursements	802.87
Balance in Bank October 31, 1983	\$ 3,619.78
Annual Report:	
Balance in Bank October 31, 1982	\$ 4,933.64
Total Income for year	11,864.32
Total Disbursements for year	13,178.18
Balance in Bank October 31, 1983	3,619.78

COMMITTEE REPORTS:

TRAINING COMMITTEE: Grace reported that the last class of the year was begun October 19, 1983. The next classes will be Wednesday, January 4, 1984, and Monday, January 30, 1984. The next Prenovice class will begin December 8, 1983. New handouts on "Off Lead Heeling" are nearly ready and the ones on signals are in progress.

LIBRARY: Amanda reported that two library books are still missing and there is \$17.65 in the library fund for new books.

MEMBERSHIP: Tina proposed Joan Harris for club membership and her application was approved.

BUILDING RENTAL: Mary Jeanne announced that the building is not rented to the Huskies in November as previously announced.

FUN MATCH: Sharon announced that the fun match will be November 13, 1983 and volunteers are needed to judge and steward.

OLD BUSINESS:

1. DECEMBER DINNER MEETING: The December meeting will be a dinner catered

at the building with a Christmas theme on December 3, 1983 at 6:30 p.m. The cost is \$5.00 per person and reservations with payment should be mailed to Roberta by November 15, 1983.

NEW BUSINESS:

1. TEXAS KENNEL CLUB TROPHY DONATIONS: TKC will be March 24, 1984 in Ft. Worth and trophy donations are requested. Norma made a motion to donate trophies for "Highest Scoring Dog with an ILP Number" and Grace seconded and motion passed. Mary Burton made a motion that the second trophy be for "Highest Scoring Dog with a Senior Handler sixty-five years or over" (or in compliance with AKC or TKC stipulations) and Pam Lee seconded the motion and it passed. Carolyn Bates donated a trophy that will require a new engraved plate and a collection was taken for funds to cover the cost of the second trophy.

2. BILL CHAILLOT'S UTILITY CLASS: Val described the utility class that Bill Chaillot will teach at the building as a 13 week class for 1½ hours each session, four minimum enrollment and eight maximum. He would charge \$35.00 each session. Grace made a motion that the club proceed with this new class with the following conditions: 1. fee for club members would be \$60.00, non club members \$75.00, and there must be at least five enrolled and paid for the class to proceed. Carol Day seconded and the proposal passed. If the class does not generate enough revenue to pay Bill's entire fee, the club will make up the difference. The trainers who are interested will get together and decide beginning date and time.

ELECTION OF NEW OFFICERS: The ballots, which were passed to members as they came in, were counted and certified by Sharon LaCroix, Maurine Leffingwell, Judy Schwander, and Toni Berger. The results of the election were as follows: (See attached Tally Sheet and Certification)

President:	Lynda Holman
Vice-President:	Rita Rutledge
Secretary:	Mary Jeanne Naugle
Training Director:	Grace Robinson
Treasurer:	Roberta Ladner
Board Members-at-Large:	Lannie Johansen
	Pam Lee

The meeting was adjourned at 9:30 for refreshments and socializing.

Respectfully submitted,

Maurine Leffingwell
Maurine Leffingwell

DTCDC - TREASURER' S REPORT
10-31-83

Balance in bank as of September 30, 1983

\$ 3,620.30

INCOME

Training Fees	\$ 580.00
Equipment sales	60.50
Commissiary	38.85
Building rental	50.00
Books	24.00
Advertising	1.50
Returned check	<u>47.50</u>

Total Income

802.35

DISBURSEMENTS

Utilities	\$ 26.49
Advertising	90.40
Postage	12.00
Printing	41.10
Commissiary	56.23
Equipment	81.30
Housekeeping	31.66
Training	17.85
Sunshine	12.08
Telephone	29.05
Returned check	47.50
Contribution	25.00
Taxes	2.21
Building payment	<u>330.00</u>

Total Disbursements

802.87

Balance in bank as of October 31, 1983

\$3,619.78

DTCDC - TREASURER'S REPORT
YEAR 1982-1983

Balance in Bank as of October 31, 1982

\$ 4,933.64

INCOME FOR YEAR

Training Fees	\$ 8,805.50
Equipment Sales	687.70
Membership Dues	575.00
Commissiary	684.77
Sunshine	185.90
T-Shirts	20.00
Outright	159.50
Fun Match	97.88
Jacket	22.00
Book	59.00
Late charges	35.00
Building rental	200.00
Training	42.12
Rule Books	3.75
Returned checks	207.50
Jump	50.00
Arm bands	16.00
Patches	13.00
Advertising	1.50
Telephone	(1.80)

Total Income for Year

11,864.32

DISBURSEMENTS FOR YEAR

Utilities	\$ 1,469.01
Advertising	1,632.94
Postage	221.93
Printing	2,049.64
Commissiary	298.18
Equipment	476.30
Housekeeping	551.80
Training	331.41
Building Payments	3,960.00
Sunshine	345.54
Telephone	335.01
Social	23.06
Incorporation fee	200.00
Club operations	67.92
file cabinets	157.50
Subscriptions	25.00
Legal & Professional	155.50
Returned checks	207.50
Outright	545.44
Ladder	33.59
Special awards	14.62
Contribution	25.00
Taxes	2.21
Misc.	42.00
Fun Match	7.08

Total Disbursements for year

13,178.18

Balance in bank as of October 31, 1983

\$ 3,619.78

TALLY SHEET - ELECTION OF OFFICERS - 11-1-83
DTCDC, INC.

PRESIDENT: MARTY MARTIN - 3(TB), 3(JS), 2(SL) 3(mL)

TOTAL 11

LYNDA HOLMAN - 8(TB) 8(JS) 7(SL) 8(mL)

TOTAL 31

VICE-PRESIDENT: TINA HRNCIR - 4(TB), 5(JS) 2(SL) 4(mL)

TOTAL 15

RITA RUTLEDGE - 7(TB) 6(JS) 7(SL) 7(mL)

TOTAL 27

SECRETARY: MARY JEANNE NAUGLE - 10(TB) 11(JS) 8(SL) 11(mL)

TOTAL 40

TRAINING DIRECTOR: GRACE ROBINSON - 8(TB) 7(JS) 7(SL) 7(mL)

TOTAL 29

STEPHANIE MARTIN - 3TB 4JS 2SL 4mL

TOTAL 13

TREASURER: ROBERTA LADNER - 11TB 11JS 9SL 11mL

TOTAL 42

BOARD MEMBERS-AT-LARGE:

LANNIE JOHANSEN - 8 TB 10 JS 6 SL 10 ML

TOTAL 34

PAM LEE - 8 TB 8 JS 7 SL 9 ML

TOTAL 32

We certify that the ballots have been properly counted with voting of active members only and the results recorded as follows:

PRESIDENT: Lynda Holman

VICE-PRESIDENT: Rita Rutledge

SECRETARY: Mary Jeanne Naugle

TRAINING DIRECTOR: Grace Robinson

TREASURER: Roberta Egdner

BOARD MEMBERS-AT-LARGE: Lannie Johansen
Pam Lee

BY: Maurine Lippigwell
Sharon J. Lacroix
Judy Schwander
Don Buge

DATE: November 1, 1983

DTCDC, INC. - Minutes of the Executive Board Meeting, November 15, 1983.

CALL TO ORDER: The meeting was called to order at 8:00 p.m. by the president, Lynda Holman.

MEMBERS PRESENT:	Sharon LaCroix	Robert Ladner
	Maurine Leffingwell	Grace Robinson
	Lynda Holman	Barbara Thompson
	Lannie Johansen	Toni Berger
	Norma Walker	Rita Rutledge
	Ruth Robinson	Pam Lee
	Gail Cain	Mary Jeanne Naugle

SECRETARY'S REPORT: Minutes of the previous meeting were approved as distributed.

TREASURER'S REPORT: None

OLD BUSINESS:

1. ANNUAL DINNER: Arrangements for the annual banquet were finalized. The meeting will start at 6:30 with the awards of appreciation being presented at 7:00 and the meal served at 7:30. Awards of appreciation will be given this year to:

Janet Baker	Pam Lee
Gail Cain	Amanda Martin
Linda Minick	Lannie Johansen
Sandra Moody	Evelyn Patterson
Mary Warner	Rita Rutledge

There will be a special presentation of a glass and brass box to Stephanie Martin in recognition and appreciation for her five years as editor of the Pawprint. The club will furnish napkins and paper tablecloths for the banquet, and members will be asked to bring a wrapped gift and a food item. The gifts will be auctioned and the centerpiece from the head table will be raffled as a means of income for the treasury. The canned goods, along with a turkey which will be purchased by the club, will be made into a basket to be given to the Salvation Army for distribution to needy families. Sharon LaCroix suggested some type of entertainment for the children, and it was agreed that she be given \$20 from the treasury to buy some small gifts or prizes. Each person will have a name pinned on his back when he arrives, and the first person to guess his name will be given a prize. It was suggested that there be a showing of the video tape made for the cable presentation. The telephone committee will contact all members to remind them to bring a gift and canned goods and to ask all who are bringing children to bring a game to entertain them. The deadline for making reservations was extended to November 29.

2. TRAINING COMMITTEE: Grace reported there were not enough members who wanted to start the Utility training before Christmas so she will work toward starting the class in mid-January. It was mentioned that there is a need to get someone to help Linda Minick answer telephone inquiries and send pre-registration forms.

3. SPCA MEMBERSHIP: Discussion was held regarding membership in the SPCA, and Lynda will check to see if we are already members.
 4. TROPHIES FOR TKC: There was \$38 donated at the November meeting to be used for a trophy at TKC in addition to the trophy donated by Carolyn Bates. It was decided to give a box, similar to the one being given for the club awards.
 5. CLUB JACKETS: There is nothing new regarding the new club jackets. Helen Cariotis will be asked to bring a sample to the January meeting so members can see what will be available.
 6. PAWPRINT: It was suggested that the Pawprint include a "Letters to the Editor" column which may be used as a forum for members to express what is on their minds. Each letter must be signed in order for it to be printed. Commercial ads must be approved by the Board and a fee will be set.
 7. PUBLICITY: There is a need for a running ad in the Times Herald classified as well as the News. The Board agreed to pay in advance to meet the Herald's requirements, and Ruth will follow through on this. A report was made regarding the desirability of ads in the Mansfield and Waxahachie papers because we get many trainees from those areas. The cost for the Mansfield paper is 13¢ a word with a \$1.35 minimum, and the cost for the Waxahachie paper is 32¢ per line which consists of five average words.
- Pam and Lannie showed the excellent flyers they made for display at veterinary clinics and pet stores encouraging people to enroll their Christmas puppies in our KPT classes. Lynda will run off copies for distribution.
8. MEMBERSHIP: The Membership Committee needs more copies of the biographical forms, and it was agreed that the completed bio forms and applications be filed at the building for easier access. It was suggested that there needs to be something printed in the Pawprint and readily available to the general membership explaining exactly what prospective members should be told in the way of what is expected of them after they become members. After discussion, it was decided that voting on applications for membership should take place at the end of the meetings so that the applicants can leave the meeting before voting takes place. Any objections to the person applying for membership should be brought up at the Board meeting prior to the regular meeting to avoid any embarrassment.
- ADJOURNMENT: The meeting was adjourned at 9:15 p.m.
- NEXT MEETING: The next meeting of the Executive Board will be held on December 20 at 7:30 p.m.

DTCDC, INC. - Regular Meeting, December 3, 1983

CALL TO ORDER: The meeting was called to order by the incoming president, Lynda Holman, at 7:00, and the gavel was turned over to the outgoing president, Sharon LaCroix, for the presentation of awards.

PRESENTATION OF AWARDS: Awards of Appreciation were presented to:

Gail Cain
Pam Lee
Sandra Moody
Rita Rutledge
Mary Warner

The following members were not in attendance and their awards will be given to them later:

Janet Baker
Lannie Johansen
Amanda Martin
Linda Minick
Evelyn Patterson

Rosettes were presented to the outgoing officers: Sylvia Littlepage, Maurine Leffingwell, Tina Hrincir and Roberta Ladner.

The training director announced the following AKC titles earned in the past month: Lannie Johansen/Nanook,CD; Tina Hrincir/Wendy,CD; Valerie Fare/Shadow,CDX; and Bobbie Stout/Belle,UD. Tina was given her plaque and the rest will receive theirs at a later date.

Sharon announced the winners of three awards which were presented this year for the first time:

Highest average score in 1983:	Pam Lee/Reggie,CD
Most Improved score in 1983:	Toni Berger/Josh,CD

The Gaines Medal for Good Sportsmanship was presented to Norma Walker for her devotion to the sport of obedience and to the club manifested in her support of all the handlers in all of our classes.

REPORTS: Upon motion made and seconded, it was voted to dispense with the reading of the minutes of the previous meeting and the reading of the treasurer's report.

TRAINING COMMITTEE: The training director stated there was a need for a Training Committee meeting and asked those who would be attending to select the most convenient date. It was decided to schedule the meeting for December 26 at 6:30 p.m. at the Dog House.

The meeting was adjourned at 7:40.

DTCDC - TREASURER'S REPORT
LL-30-83

Balance in bank as of October 31, 1983

\$3,619.78

INCOME

Training Fees	\$ 152.00
Equipment Sales	11.00
Dues	155.00
Commissiary	62.39
Sunshine	21.50
Outright	25.00
Fun Match	50.00
Trophy Fund	38.00
Book	6.00
Social	<u>195.00</u>

Total Income

715.89

DISBURSEMENTS

Utilities	\$ 84.07
Advertising	19.52
Postage	12.00
Printing	31.50
Equipment	185.96
Housekeeping	25.00
Training	86.45
Personal Property taxes	7.91
Telephone	30.51
Returned Check n	47.50
Building payment	330.00
Club operations	<u>47.06</u>

Total Disbursements

907.48

BALANCE IN BANK AS OF NOVEMBER 30, 1983

\$ 3,428.19

DTCDC - TREASURER'S REPORT
12-31-83

Balance in bank as of November 30, 1983

\$ 3,428.19

INCOME

Training Fees	\$ 32.50
Equipment Sales	14.00
Dues	215.00
Outright	5.50
Social	35.00
Rulebooks	1.50
Auction	<u>85.50</u>

Total Income

389.00

DISBURSEMENTS

Utilities	\$ 75.37
Advertising	158.16
Postage	65.00
Commissary	85.88
Equipment	70.46
Housekeeping	8.59
Training	53.17
Gifts	10.59
Sunshine	11.53
Social	214.20
Telephone	33.96
Trophies	16.69
Answering Maching	50.00
Box rental	20.00
Building payment	<u>330.00</u>

Total Disbursements

1,203.60

BALANCE IN BANK AS OF DECEMBER 31, 1983

\$ 2,613.59